

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

**To Members of the Parish Council**

You are summoned to attend a Parish Council meeting to be held in the Church Hall, Church Lane, on **Monday 12 November 2018** at 8pm.

Liz Gander (Clerk)  
7 November 2018

**OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

**AGENDA**

<b>Agenda Item</b>	<b>Description</b>	<b>Responsibility</b>
<b>1</b>	<b>Apologies for Absence</b>	
<b>2</b>	<b>Declarations of Members' Interests</b>	All councillors
a	To receive declarations of interest from Councillors on items on the agenda	
b	To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	
<b>3</b>	<b>To Approve the Minutes of:</b> The Parish Council Meeting held 1 October 2018 The Extra-Ordinary Meeting held 15 October 2018	All councillors
<b>4</b>	<b>Co-Option of New Councillor</b>	
<b>5</b>	<b>Planning Matters</b> <b>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting.</b>	All councillors
a	<u>LW/18/0769 – Edgewood, South Road</u> - Conversion of garage to play room, replacement of garage side door with window and replacement of garage door with window.*	
b	<u>LW/18/0617 – Horseshoe Cottage, Green Road</u> - Single storey, wooden shed/garage on concrete base with hipped polypropylene tiled roof (with polycarbonate sheeting in some concealed areas).**	
c	<u>LW/18/0760 - Meadowlands Farm, Slugwash Lane</u> - Part retrospective and part full planning application for the conversion of a redundant barn to B8 storage use and expansion of existing B1 office space.***	
d	<u>LW/18/0845 – The Royal Oak, Ditchling Road</u> - Variation of Planning Condition No 1 relating to Planning Approval Reference Number: LW/18/0200 to replace the proposed plans and elevations.****	
e	<u>LW/18/0855/CD – The Royal Oak, Ditchling Road</u> - Extension and conversion of existing garage building to create a 2-bedroom bungalow with associated access and landscaping.	
f	<b>To Acknowledge Notices of Planning Permission Received</b> <u>LW/18/0696 – 26 Orchard Close</u> - Two storey extension to side to enlarge existing bedroom above ground floor reception.	
g	<b>Other Planning Matters</b> <u>Springfield Industrial Estate</u> – update if available.	
h	<u>Cala Homes</u> – update on sewage issues.	
i	<u>Neighbourhood Plan</u> – to review the outcome of the meetings with the Lewes District Council Neighbourhood Planning Officer and Theobalds	

	j	Road Residents' Association. To decide whether or not there is a need to update the plan at this time.	
<b>6</b>	a b c d e f g h	<b>Financial Matters</b> To review and authorise cheques for payment. Notification of CIL receipt of £10091.25 for the Royal Oak development. To discuss moving forward with our accounts package given Sage's decision to only provide the facility to manage VAT within the package to those on a monthly subscription. To review and discuss the initial budget for 2019/20. To consider the implications of taking out a Public Works Loans Board Loan to help fund works to the Village Hall. To agree signatories for the Co-op Account and to prepare a new bank mandate. To agree whether to switch to internet banking. To discuss the best approach for use of CIL money for the Village Hall upgrade work and whether it is acceptable for the Council to pay bills directly.	Clerk
<b>7</b>	a b c d e f g h i j k	<b>Report of Clerk</b> Meeting with Ditchling Parish Council regarding the suggestion to upgrade the bridleway from Eastern Road to St Georges. Update on bollards (verge marker posts) for North Common Road. Church Lane car park surface. Trees at the perimeter of the Village Hall car park. To consider the advice from East Sussex Highways on the use of Vehicle Activated Signs and their associated costs. To discuss whether the Council would wish to further explore the possibility of having a temporary VAS. To agree meeting dates for the 2019/20 Council year for the purposes of booking the Hall. Report of the occupation of a permanent caravan without planning consent. Speed of vehicles along Nursery Lane and whether, as a public right of way, signage could be put up warning of walkers/riders and children to slow vehicles down. Removal of tree that was blocking drovers' road. Overgrown trees entangled with cables on Nursery Lane. Street light on Green Road obscured by trees.	Clerk
<b>8</b>	a	<b>Reports from Councillors</b> CCTV	
<b>9</b>	a b c d e f g h	<b>Correspondence</b> Road closure consultation for the Spirit of Christmas event (from 6.30-7.30pm) – responses required by 13 November 18. Letter from Lewes District Council about the relationship between Neighbourhood Plans and the 3 and 5 year housing land supply. Email from the Architect for the Village Hall improvements, indicating that the Parish Council should become the client for the professional consultancy on the project. Report on How Local Authorities could be affected by Council Tax Referendum Principles Invitation to attend the NALC Spring Conference, 11 Feb 2019, London, £210 & VAT per delegate. Email from Lewes District Council in response to queries about parking in Fair Place. Autumn appeal for funds from CPRE Sussex. Advice on liabilities re trees.	Clerk
<b>10</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	
<b>11</b>	a	<b>Date of Next Meeting</b> Monday 10 December 18 – Parish Council Meeting	

\*comments to be with Lewes District Council immediately after the meeting (supporting document only loaded onto the website on 7 November, but consultation deadline still shows 31 Oct).

\*\*comments to be with Lewes District Council by 12 November 2018 (however a short extension to 14 November has been granted to the Council to enable the application to be discussed at this meeting).

\*\*\*comments to be with LDC by 21 November 2018

\*\*\*\*comments to be with LDC by 3 December 2018