

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 You are summoned to attend a virtual Parish Council meeting to be held on **Monday 14 December 2020 at 7.30pm**.

The meeting will take place using the 'Zoom' Platform. Anyone wishing to attend is asked to email the Clerk via clerk@wivelsfield.org.uk by 4pm on the day of the meeting to request a meeting ID and password.

Liz Gander (Clerk)

9th December 2020

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item		Description	Responsibility
1		Apologies for Absence	
2	a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	a b c	To Approve the Minutes of: The Parish Council Meeting held 2 November 2020 The extra-ordinary meeting held 23 November 2020 The Confidential Minutes of the extra-ordinary meeting held 23 November 2020	All councillors
4	a b c	Planning Matters To consider the Planning Application below and any others received between the publication of this agenda and the meeting. <u>LW/20/0713 – 32 Downscroft</u> - Existing annex to have a small rear extension with a new roof. Existing garage roof is to be removed and replaced with a new pitched roof which will be attached to the new roof over the annex to the rear. Demolition of existing rear conservatory replaced with rear ground floor extension (within permitted development).(Case officer W De-Haviland-Reid).** <u>LW/20/0802 - 16 Orchard Close</u> - Erection of a single storey rear extension. (Case officer J Emery).*** <u>LW/20/0782 – More House Farm, Ditchling Road</u> – erection of an isolation barn. (Case officer James Smith).****	All councillors

	<p>d Tree Works Application TW/20/0089/TPO - 41 Charlwood Gardens - 1 x Ash (T23) and 1 x Oak (T24) Cut back all overhanging branches to the boundary line to the rear.*</p> <p>e Other Planning Matters</p> <p>f Travis Perkins site update.</p> <p>g Update re Springfield Industrial Estate.</p> <p>h To confirm a meeting to take place with a planning consultant regarding land east of the B2112.</p> <p>i Lewes Local Plan – feedback from a meeting with an officer of Lewes District Council and to decide on any actions to take as a result.</p>	
5	<p>Financial Matters (please see also the finance-related items under item 9, in relation to the Village Hall project)</p> <p>a To review and authorise items for payment.</p> <p>b CPRE request for a donation.</p> <p>c Request for churchyard maintenance grant.</p> <p>d To approve the cost of parts for and repairs at the children's play area.</p> <p>e To agree to purchasing official prints of senior royals, to be stored with the condolence books previously purchased.</p> <p>f To note the content of the Report of the Independent Remuneration Panel for Lewes Parish and Town Councils, February 2020, updated November 2020.</p> <p>g To discuss whether the Council would wish to offer Councillors allowances in accordance with the above report.</p>	Clerk
6	<p>Policies</p> <p>To review and accept the suggested amendments to the Council's:</p> <p>a Financial Regulations</p> <p>b Standing Orders</p>	
7	<p>Clerk's Report</p> <p>a To accept and sign the Grass Cutting Agreement from East Sussex Highways for 2021/22.</p> <p>b Update on the repairs recommended for the Church Lane car park surface.</p> <p>c To consider replacing the original, double-sided, bus shelter on Green Road, adjacent to the green.</p> <p>d Trees at Fanners.</p> <p>e To consider asking the Hall's Management Committee whether, they would, in principle, be willing to rent a small number of parking spaces to residents from the 14 new units due to be built at Somerset house, given the limited amount of parking that will be available on site.</p> <p>f Report from the Speed Watch coordinator re possible sites for a temporary speed indicator device.</p>	Clerk
8	<p>Reports from Councillors</p> <p>a Feedback from the ESALC AGM held 9 December 2020.</p> <p>b Feedback from the East Sussex Pension Fund's Annual Employer Forum, held 20 November 20.</p> <p>c Drivers' road surfacing – update.</p> <p>d Drivers' road signs.</p> <p>e Pumping station adjacent to Charters Gate Way.</p>	<p>BR/EP</p> <p>BR</p> <p>EP</p> <p>EP</p> <p>EP</p>

9		Village Hall Improvement Project Results of the CIL bids for the Renshaw Room end of the project. To note the results of the community survey on borrowing to part-fund the Improvement Project. To resolve, in light of 9a and b above, (and subject to the success of 9f below) to proceed with delivering the full Hall Improvement Project as one cohesive scheme (rather than in staggered phases). To note and approve the anticipated uplift in fees for the architect and mechanical and electrical engineers, to reflect the additional work required for delivering the project as a whole. Confirmation of extension to the period for which the tender prices given will be valid. To agree the sum to be borrowed from the Public Works Loans Board and the borrowing term. To resolve to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of the agreed amount, over the defined borrowing term. To confirm and agree the amount to be added to next year's budget for loan repayments. <u>Exclusion of the Press and Public</u> By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following item (Public Bodies - Admission to Meetings - Act 1960). Contractor update.	Clerk
10		Correspondence Potential purchasing opportunity of local Community Football grounds or playing fields with the intentions of the continued operations for local community use. Query about the verge on Eastern Road. Reply from Chailey School re road safety training and bus signs. Request from a food van potentially wishing to visit Wivelsfield. Invitation to attend a meeting of the Lewes District Association of Local Councils to discuss a way forward and plan a strategy for the period up to our next elections in 2023. Letter about West Wood and request for the Parish Council to seek to have a number of the footpaths declared as Rights of Way.	Clerk
11		Items for Noting or Inclusion on Next Agenda	All
12	a	Date of Next Meeting Monday 11 th January 2021 – Parish Council Meeting	

*Comments to be with Lewes District Council by 15 December 2020

***Comments to be with LDC by 18 December 2020

**** Comments to be with LDC by 25 December 2020

***** Comments to be with LDC by 1 January 2021