

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### **To Members of the Parish Council**

You are summoned to attend a Parish Council meeting to be held in the **Church Hall, Church Lane**, on Monday 16 April 2018 at 8pm.

**Liz Gander** (Clerk)

### **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## **AGENDA**

<b>Agenda Item</b>		<b>Description</b>	<b>Responsibility</b>
<b>1</b>		<b>Apologies for Absence</b>	
<b>2</b>	a b	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
<b>3</b>	a	<b>To Approve the Minutes of:</b> The Parish Council meeting held 5 March 2018 The extra-ordinary meeting held 19 March 2018	All councillors
<b>4</b>	a b c d e f g	<b>Planning Matters</b> To consider the planning applications listed below along with any others received between the publication of this agenda and the meeting. <b>New Planning Applications for Review</b> <u>LW/18/0200 - The Royal Oak, Ditchling Road</u> - Extension and conversion of existing garage building to create a 2-bedroom bungalow with associated access and landscaping.* <u>LW/18/0126 - Wivelsden Farm, North Common Road</u> - single storey rear extension.** <u>LW/18/0184 - Rocky Bank, Valebridge Road</u> - proposed single storey rear extension, hip to gable roof extension and front and rear dormers and erection of detached garage.*** <u>LW/18/0128 - Kelowna, 94 Valebridge Road</u> - Proposed conversion and extension of existing detached garage, store and first floor storage to form games room, garden store, internal store and first floor study area.**** <u>LW/18/0110 - 33 Downsview Drive</u> - new porch.***** <b>To Acknowledge Notices of Planning Permission Received</b> (for information only) <u>LW/18/0014 - Long Acre, Church Lane</u> - Rear extension and loft conversion including rear dormer and associated works. <u>LW/18/0145 - Springfields, Ditchling Road</u> - Modification of Planning Obligation for S/106/0075 - the Council consents to the modification of a	All councillors

		<p>Section 106 Planning Obligation to discharge the obligation described in the First Schedule in the terms specified and contained in application LW/75/0174 dated 27 June 1975.</p> <p><b>Other Planning Matters</b></p> <p>h <u>Update on Neighbourhood Plans</u> – information received from Neil Homer, regarding changes to the NPPF in relation to Neighbourhood Plans.</p> <p>i <u>Springfield Industrial Estate</u> – update if available.</p> <p>j <u>Cala Homes</u> – to ask Cala to clean North Common Road where sand and gravel from the site has travelled onto the road.</p> <p>k Draft proposals for land at Green Park Farm.</p>	
<b>5</b>	<p>a</p> <p>b</p> <p>c</p>	<p><b>Financial Matters</b></p> <p>To review and authorise cheques for payment.</p> <p>To review the final quarter of 2017/18 financial year's accounting statements.</p> <p>To note the satisfactory resolution of the longstanding issues with BT.</p>	Clerk
<b>6</b>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p>	<p><b>Report of Clerk and Assistant Clerk</b></p> <p>Village sign – update.</p> <p>To discuss and agree an approach to maintenance work at the Children's Playground.</p> <p>Requirements for moving forward with the CCTV project at the green and to discuss insurance for trenching machine for duration of work.</p> <p>Update on bollards opposite the shop (if available).</p> <p>To discuss whether the Council would wish to submit a query to the Community Match team, regarding installation of a footpath up Hundred Acre Lane.</p> <p>Community litter picking on faster stretches of road.</p> <p>Proposal to form a working group to identify overgrown trees around the Parish.</p>	Clerk
<b>7</b>	<p>a</p> <p>b</p> <p>c</p> <p>d</p>	<p><b>Village Hall Update</b></p> <p>Outcome of CIL bid.</p> <p>Hall upgrade plans.</p> <p>Library service.</p> <p>Trees bordering car park.</p>	
<b>8</b>	<p>a</p> <p>b</p> <p>c</p> <p>d</p>	<p><b>Correspondence</b></p> <p>Complaint about trees on Eastern Road &amp; comments regarding the installation of the outdoor gym.</p> <p>Suggestions for Wivelsfield News and request to ask Cala Homes to remove the stiles on the paths between Downsview Drive and the Cala site.</p> <p>Email update regarding meeting between Theobalds residents and Maria Caulfield in respect of the Oakfields site and the Local Plan Part 2.</p> <p>CPRE – invitation to attend a workshop on the importance of landscape character &amp; value in analysing the suitability of proposed development site applications. Saturday 12 May, 10am-1pm, Clair Hall.</p>	Clerk
<b>9</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	
<b>10</b>	<p>a</p>	<p><b>Date of Next Meeting</b></p> <p>Monday 14<sup>th</sup> May – Annual Meeting of the Parish Council</p>	

\*Comments to be with Lewes District Council (LDC) by 13<sup>th</sup> April 2018 (extension sought until after this meeting)

\*\* comments to be with LDC by 20 April 2018

\*\*\*comments to be with LDC by 28<sup>th</sup> April 2018

\*\*\*comments to be with LDC by 12<sup>th</sup> May 2018