

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held in the **Church Hall, Church Lane**, on Monday 3 July 2017 at 8pm.

Liz Gander (Clerk)

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	To approve the Minutes of the a Parish Council meeting held 5 June 2017 b Extra-ordinary meeting held 19 June 2017	All councillors
4	Correspondence a To note the information received from D Wynn, Tree Officer, Lewes District Council (LDC), on management of woodland, following the Parish Council's query about woodland for sale off Hundred Acre Lane. b Confirmation of defibrillator registration. c Response from Cala Homes to Council's letter. d Invitation to comment upon the Plumpton Neighbourhood Plan under its Regulation 14 consultation period (expires 31 July 2017). e Copy of an objection sent to Lewes District Council in respect of item 7a. f Confirmation of 'visioning' evening to be run for the council by the Sussex and Surrey Association of Local Councils (SSALC), Thurs 27 July, 7pm. g Confirmation of meeting with East Sussex Highways on Thursday 6 July and topics to be discussed.	Clerk
5	Financial Matters a To review and authorise cheques for payment . b To review the quarterly accounting statements for the period 1 April-30 June. c To note changes to the Council's phone and broadband package. d To sign revised bank mandate forms as per the resolution made on 19 June 2017.	Clerk
6	Planning Matters To consider the planning applications listed below along with any others received between the publication of this agenda and the meeting.	All councillors

	<p>a New Planning Applications for Review <u>LW/17/0472 - Shoulders, North Common Road</u> – 2 x two storey detached houses to be built on the land that forms part of the grounds.</p> <p>b <u>LW/17/0482 - 8 Church Lane</u> - Listed Building Consent Application - Move access door of outhouse /boiler room**</p> <p>To Acknowledge Notices of Planning Permission Received (for information only)</p> <p>c <u>LW/17/ - 10 Blackmores</u> – proposed porch to front elevation.</p> <p>d <u>LW/17/0339 - 1 Croft Cottages North Common Road</u> – permission to demolish existing garage and replace with single storey extension.</p> <p>Other Planning Matters</p> <p>e <u>Cala Homes</u> – update on general issues.</p> <p>f <u>Affordable Housing Units at Cala Site</u> – update on take-up of rental and shared ownership properties.</p> <p>g Springfield Industrial Estate (LW/14/0790) – update.</p>	
7	<p>Report of Clerk</p> <p>a Update on recruitment for Assistant Clerk.</p> <p>b Burgess Hill Shed – to discuss how the Parish Council may look to promote and/or support this venture.</p> <p>c Sale of local woodland and the questions this raises about whether the community would wish to see the registration of certain community assets.</p> <p>d To consider engaging a funding specialist to bid for funding for an outdoor gym on the Parish Council’s behalf.</p> <p>e To discuss whether the Parish Council wishes to have a presence at Village Day.</p> <p>f Information about brackets for new Church Lane lights, as discussed at the meeting of 5 June.</p> <p>g Update on the introduction of new policies deferred from 5 June meeting.</p> <p>h To (re-)adopt the Pensions Discretion Policy and the revised Policy on Communications with the Press and Media.</p> <p>i To consider the use of CCTV around the Parish.</p> <p>j Update on registration and installation of defibrillators and potential first aid training.</p> <p>k To review progress to date on the new village sign and confirm the colours to be used.</p> <p>l To confirm regularity of visits by the LDC roadsweeper following concerns expressed about gravel from driveways spilling onto pavements.</p> <p>m Road safety posters – update.</p> <p>n Response to Council’s query about having a chain of office for the Chairman.</p>	Clerk
8	<p>Twinning</p> <p>a Summary of the recent Twinning visit to Sourcieux-les-Mines.</p> <p>b To discuss and approve expenditure on hospitality for those visiting Wivelsfield from Sourcieux-les-Mines to coincide with Village Day.</p>	ID/JS
9	<p>Report from Councillors</p> <p>Update from a meeting of the Lewes District Association of Local Councils (LDALC).</p>	SP
10	Items for Noting or Inclusion on Next Agenda	
11	Date of Next Meeting Monday 4 September – Parish Council Meeting	

*Comments to be with Lewes District Council (LDC) by 14 July 2017

** Comments to be with LDC by 21 July 2017