

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### **To Members of the Parish Council**

You are summoned to attend a Parish Council meeting to be held in the **Church Hall, Church Lane**, on Monday 4 September 2017 at 8pm.

Liz Gander (Clerk)

### **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## **AGENDA**

<b>Agenda Item</b>	<b>Description</b>	<b>Responsibility</b>
<b>1</b>	<b>Apologies for Absence</b>	
<b>2</b>	<b>Declarations of Members' Interests</b> a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
<b>3</b>	<b>To Introduce the New Assistant Clerk to the Council</b>	
<b>4</b>	<b>To approve the Minutes of the Extra-Ordinary meeting held 8 August 2017</b>	All councillors
<b>5</b>	<b>Correspondence</b> a SSALC – leaflet about opportunities for Parish and Town Councils to support Health and Wellbeing. b Response from Sussex Police re the Parish Council's concerns about safety on the Royal Oak bend. c Letter from Maria Caulfield and East Sussex Highways regarding safety on the Royal Oak bend. d Email received highlighting correspondence shown on the Lewes District Council Planning System in respect of application ref: LW/17/0593 (Asylum Wood). e Response from Sharon Davy in respect of 5d above. f Invitation to attend the ESALC AGM & Conference, Fri 6 Oct, 10-4, Bexhill. g Invitation to attend an East Sussex Community Resilience Conference, Tues 21 Nov 2017, 6 – 9 pm Civic Community Centre, Vicarage Lane, Hailsham.	Clerk
<b>6</b>	<b>Financial Matters</b> a To review and authorise cheques for payment. b To arrange a meeting of the Finance and Policies Committee in preparation for compiling the 2018/19 budget. c To review the costs of ornate brackets for the street lights in the conservation area of Church Lane and agree a course of action. d To consider whether the Council would be willing to contribute to the cost of work to the bridleway adjacent to the Cala site.	Clerk

	e	To note some errors in the value of items listed on the 26 July accounts for payment schedule.	
	f	To review the estimates received so far for projects the Council would like to pursue (as identified at the 'visioning' evening in July). To agree how to take this forward.	
<b>7</b>		<p><b>Planning Matters</b></p> <p>To consider the planning applications listed below along with any others received between the publication of this agenda and the meeting.</p> <p><b>New Planning Applications for Review</b></p> <p>a <u>LW/17/0657 – Park Hill, Hundred Acre Lane</u> – proposed porch to utility room.*</p> <p><b>To Acknowledge Notices of Planning Permission Received</b> (for information only)</p> <p>b <u>LW/17/0557 – Ferndale, Green Road</u> - Erection of two bay garage.</p> <p>c <u>LW/17/0559 – Abbeydale, South Road</u> - Remove existing cement tiles and replace with cement board on the exterior of the property.</p> <p><b>Other Planning Matters</b></p> <p>d <u>Cala Homes</u> – general update.</p> <p>e <u>Affordable Housing Units at Cala Site</u> – update on take-up of rental and shared ownership properties.</p>	All councillors
<b>8</b>		<p><b>Report of Clerk</b></p> <p>a To review the mock-up of the proposed gateway feature for North Common Road provided by East Sussex Highways and to discuss whether the Council would be happy with this.</p> <p>b To discuss the recent spate of vandalism and anti-social behaviour at the children's play area.</p> <p>i To discuss a quote received for replacement parts for the large climbing unit, to decide upon whether to proceed with having these replaced and whether to claim for them via the Council's insurance.</p> <p>ii To discuss whether to replace the 'teddy bear' bin, destroyed by arson.</p> <p>iii To discuss whether to replace on a like-for-like basis, the wooden balancing poles which have rotted in the ground, and been removed, or whether to look at an alternative.</p> <p>iv To consider the introduction of CCTV at the play area in response to recent vandalism.</p> <p>c To review the quote received for fencing inside the 'den' area at the children's playground.</p> <p>d Update on funding application for outdoor gym.</p> <p>e To discuss the pros and cons of registering assets of community value.</p> <p>f Update on registration and installation of defibrillators and potential first aid training.</p> <p>g Road safety posters – update.</p> <p>h To seek approval for regular liaison meetings to take place between the Chairman of the Village Hall Management Committee, architect and Clerk to share information on respective progress with plans for the hall, earmarking of CIL, grant funding etc.</p> <p>i To discuss (and adopt if appropriate) the 'Mission Statement' as drafted within the Clerk's report on the visioning evening in July.</p>	Clerk
<b>9</b>		<p><b>Report from Councillors</b></p> <p>To discuss how to support local businesses and vulnerable people.</p>	
<b>10</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	
<b>11</b>		<p><b>Date of Next Meeting</b></p> <p>Monday 2 October – Parish Council Meeting</p>	

\*Comments to be with Lewes District Council (LDC) by 8 September 2017

