

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### **To Members of the Parish Council**

In accordance with the The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 You are summoned to attend a virtual Parish Council meeting to be held on **Monday 7 September 2020 at 7.30pm.**

The meeting will take place using the 'Zoom' Platform. Anyone wishing to attend is asked to email the Clerk via [clerk@wivelsfield.org.uk](mailto:clerk@wivelsfield.org.uk) by 4pm on the day of the meeting to request a meeting ID and password.

Liz Gander (Clerk)

### **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## **AGENDA**

<b>Agenda Item</b>	<b>Description</b>	<b>Responsibility</b>
<b>1</b>	<b>Apologies for Absence</b>	
<b>2</b>	<b>Declarations of Members' Interests</b> a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
<b>3</b>	<b>To Approve the Minutes of:</b> a The Extra-Ordinary Parish Council Meeting held 3 August 2020	All councillors
<b>4</b>	<b>Planning Matters</b> <b>To consider the Planning Application below and any others received between the publication of this agenda and the meeting.</b> a <u>LW/20/0489 – Chideok, Valebridge Road</u> - Outline Planning Application for two additional dwellings with access and layout reserved.* b <u>LW/20/0467 - Cads, Valebridge Road</u> - Erection of a replacement dwelling.** c <u>LW/20/0516 - 4 Pepper Close, Ditchling Common</u> - Erection of single storey rear extension.*** d <u>LW/20/0345 – Summerdale, North Common Road</u> - Two storey side extension.**** e <u>LW/20/0422 – Lakedene, Theobalds Road</u> - Conversion of detached garage to residential annexe (resubmission following LW/20/0134).**** f <u>LW/20/0541 and LW/20/0544 – 7 Church Lane</u> - Listed Building Consent and Planning Application – Erection of a garden room.*****	All councillors

	g	<b>Notices of Planning Permission Received</b> (for information only) <u>LW/20/0364 - Home Farm, Slugwash Lane</u> - Variation of Condition 2 of application LW/19/0628 to vary approved plans - Removed approved window on North-East elevation and replace with a door, reposition the porch from the North-East elevation to the South-West elevation and install a door on the South-West elevation.	
	h	<u>LW/20/0267 – Clearview, Nursery Lane</u> – revised plans for a new timber barn and machinery store.	
	i	<b>Notice of Prior Approval Under Permitted Development Rights</b> (for information only) <u>LW/20/0248 – Twin Oaks, 2 Green Road</u> – erection of a single storey rear extension.	
	j	<b>Prior Approval for Change of Use</b> (for information only) <u>LW/20/0465 - Workshop Cads, Valebridge Road</u> - Change of use from workshop to residential dwelling (class C3). Prior approval not required.	
	k	<b>Other Planning Matters</b> Apparent inconsistencies in the treatment of applications LW/19/0816 and LW/18/0900 relating to 'Somerset House' (the former Beer Piper building) with reference to the need (or otherwise) for prior approval.	
<b>5</b>	a b c	<b>Financial Matters</b> To review and authorise items for payment. To note the National Pay Award for Clerks on NJC salary scales, to be backdated to 1 April 2020. To agree to buying in some more pre-pay hours for the Council's IT maintenance contract.	Clerk
<b>6</b>	a b c d e	<b>Clerk's Report</b> To discuss when the Council might wish to return to holding face-to-face meetings, to be able to advise the Church Hall bookings co-ordinator. To discuss putting together a working party to improve surfacing on the southern end of the drivers' road. Request to take on the emptying of dog waste bins at Charters Gate Way. Community Clean Up preparation. Implications of the Hall's building work on the playground CCTV scheme.	Clerk
<b>7</b>	a	<b>Village Hall Improvement Project</b> Update.	Clerk
<b>8</b>	a b c d	<b>Correspondence</b> <u>Mid Sussex District Council – Site Allocations Development Plan Document Consultation</u> . Consultation ends midnight on 28 September 2020. At this stage of consultation, the Council is seeking views on whether the Plan is legally compliant and meets the test of 'soundness' set out in the National Planning Policy Framework (NPPF). Documents may be viewed at <a href="http://www.midsussex.gov.uk/SitesDPD">www.midsussex.gov.uk/SitesDPD</a> <u>Notification from Lewes District Council that on the 20<sup>th</sup> of July 2020, the Statement of Community Involvement (SCI) was adopted by Full Council.</u> <u>Information about the East Sussex Environment Strategy and request for buy-in from other local organisations.</u> The strategy can be found at: <a href="https://www.eastsussex.gov.uk/environment/priorities/environmentstrategy/">https://www.eastsussex.gov.uk/environment/priorities/environmentstrategy/</a> <u>East Sussex County Council's Climate Emergency Action Plan</u> may be viewed at <a href="https://www.eastsussex.gov.uk/media/15770/esc-climate-emergency-plan-june-2020.pdf">https://www.eastsussex.gov.uk/media/15770/esc-climate-emergency-plan-june-2020.pdf</a>	Clerk

	e	The Ministry of Housing, Communities and Local Government has issued the following three <u>consultations on reform of the planning system:</u>	
	i	<a href="#">Changes to the current planning system</a> (NALC deadline for responses 17 September)	
	ii	<a href="#">Planning for the future</a> - the planning white paper (NALC deadline for responses 15 October)	
	iii	<a href="#">Transparency and competition: a call for evidence on data on land control</a> (NALC deadline for responses 16 October). Please respond to NALC on this very important issue by emailing <a href="mailto:policycomms@nalc.gov.uk">policycomms@nalc.gov.uk</a> - Please note the individual deadlines for each consultation.	
	f	<u>Invitation to attend the CPRE virtual AGM, at 10am on Saturday 26<sup>th</sup> September.</u>	
	g	<u>Consultation on the Lewes District Council <a href="#">Climate Change and Sustainability Strategy</a>.</u> Consultation runs until 5pm on 2 November 2020.	
	h	<u>Update on the proposed Burgess Hill greenways.</u>	
	i	<u>Response from East Sussex County Council re access to the West Sussex Waste and Recycling Facility at Burgess Hill.</u>	
	j	<u>Confirmation that the Council's Asset of Community Value application will be determined by 9<sup>th</sup> October 2020.</u>	
	k	<u>Theobalds Road Residents' Association – copy of legal argument submitted to Lewes District Council against planning application LW/20/0210.</u>	
	l	<u>East Sussex Highways information about a rural tree survey of trees adjacent to the Highway.</u>	
<b>9</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	All
<b>10</b>		<b>Date of Next Meeting</b>	
	a	Monday 5 <sup>th</sup> October 2020 – Parish Council Meeting	

\*Comments to be with Lewes District Council by 29<sup>th</sup> August. Extension sought until after this meeting.

\*\*Comments to be with LDC by 1 September. Extension granted until 8 September.

\*\*\*Comments to be with LDC by 7<sup>th</sup> September 2020. Extension sought until after this meeting.

\*\*\*\* Comments to be with LDC by 12 September 2020

\*\*\*\*\* Comments to be with LDC by 19 September 2020