

## Minutes of the Extra-Ordinary Meeting Held Tuesday 8 August 2017, 8pm, Church Hall, Church Lane

Agenda Item	Description	Agreed
<b>Present:</b>	Councillors Dawson (Chair), Phillips and van Bochove, County Councillor Sheppard and Liz Gander, Clerk.	
<b>Open Forum</b>	No open forum was required.	
<b>1</b>	<b>Apologies for Absence</b> Apologies had been received from Councillors Stoner and Pascoe who were both away, and from District Councillor Sugarman.	Apologies accepted.
<b>2</b>	<b>Declarations of Members' Interests</b> a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	None noted.
<b>3</b>	<b>To approve the Minutes of the</b> a Parish Council meeting held 5 June 2017 b Extra-ordinary meeting held 19 June 2017 c Parish Council meeting held 3 July 2017 d Extra-ordinary meeting held 26 July 2017	All minutes were agreed by Council & signed by the Chairman.
<b>4</b>	<b>Correspondence</b> a <u>Invitation to attend a workshop re funding for war memorial repairs and conservation – 9.45am-1pm, Tues 5 Sept, in Hastings</u> - The Clerk to forward this invitation to Nick Dutt who has organised recent Remembrance Services and to members of the Historical Society. b <u>Invitation to attend an informal get-together with visitors from Sierra Leone, 18<sup>th</sup> August, 6-8pm</u> - Councillor van Bochove has registered to attend and the Chairman may go along too. c <u>Invitation to attend the Town and Parish Council conference, 11 October, 5.30-9pm, Lewes</u> – Councillors Dawson and van Bochove to attend alongside the Clerk.	Invitation to be forwarded.  Cllrs Dawson, van Bochove & Clerk to go.
<b>5</b>	<b>Financial Matters</b> a <u>To approve items of expenditure as shown on the Accounts for Payment schedule</u> - Council approved one item of expenditure totalling £32.50. b <u>To discuss the recent estimate for work to a street lamp in Green Park Corner</u> – the Council approved the installation of a part-night cell to the existing light at a cost of approximately £100 plus VAT, so that it ceases to be on all night.	Expenditure approved. Installation of a part-night cell approved.
<b>6</b>	<b>Planning Matters</b> <b><u>New Applications for Consideration</u></b> a <u>LW/17/0503 - 14 Downscroft – side extension and garage.</u> The Council resolved to object to this application due to the proximity of the proposed garage to the neighbouring property (no. 12). Whilst the Council has no issue with the proposed changes to the house, it is felt that the erection of a garage as indicated would be inappropriate and intrusive for the neighbours.	To object to the application owing to the proposals for the garage.

	b	<b>Notices of Planning Permission Received</b> (for information only) <u>LW/17/0482 - 8 Church Lane</u> - Listed Building Consent Application for Moving access door of outhouse /boiler room.	
	c	<u>LW/17/0477 - Wivelsden Place, North Common Road</u> - Construction of a single storey commercial office building to the rear of Wivelsden Farm House.	
<b>7</b>	a	<b>Clerk's Report</b> <u>To receive the Clerk's report on the recent 'Visioning' evening and to discuss taking this forward</u> - the Clerk recapped on the 'next steps' as outlined in her report and drew the Council's attention to the examples of repayment costs if borrowing from the Public Works Loans Board. It was agreed that the visioning exercise had been good in prompting the Council to take stock of the various projects that it would like to progress. The next step will be to cost the different projects in order to assess what could be funded, how and within what timescales. This item to be added to the agenda for September. In the meantime, the Clerk to ask the Village Hall Management Committee about its funding plans for work to the Hall, to ascertain what it might be seeking from the Council.	Councillors to read report before Sept meeting in order to agree a mission statement & plan of action. Clerk to liaise with Village Hall Cttee re costs. Add to Sept agenda.
	b	<u>To discuss quotes for replacement of play area fence and balancing logs</u> (if appropriate). Deferred to next meeting as Clerk waiting to hear back from fencing contractors.	
<b>8</b>	a	<b>To Discuss Items Raised by Councillors</b> <u>Sunken drain covers and poor state of Green Road</u> - County Councillor Sheppard to bring this up with Highways. The Council did however note with thanks that overgrowth around the chevrons by the Royal Oak has been cut back and the 'new speed limit' signs by the mini roundabout have been removed.	
<b>9</b>	a	<b>Items for Noting or Inclusion on Next Agenda</b> Cala Homes update	Clerk to add to September agenda.
	b	Update on vandalism/anti-social behaviour in Wivelsfield Green	
	c	Drawing up of a list of ongoing action points	
	d	Composition of the Emergency Plan working group	
	e	Recruitment of Councillors	
<b>10</b>		<b>Date of Next Meeting</b> Monday 4 September - Parish Council Meeting	
<b>11</b>		<b>Staffing Matters</b> To receive recommendations from the interview panel for the Assistant Clerk post and to agree the appointment. <b>Exclusion of the Press and Public</b> By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the above item (Public Bodies - Admission to Meetings - Act 1960).  The Council agreed the appointment of a new Assistant Clerk, in line with the recommendations of the interview panel.	

The meeting closed at 8.50pm.

Accounts approved for payment at the meeting:

Payee	Expenditure	Value	Total	Chq No
		£	£	
Wivelsfield PCC	Hire of Church Hall for interviews	22.50		
	Hire of Hall for this meeting	10.00	32.50	100636
<b>Total</b>			<b>32.50</b>	