

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 You are summoned to attend a virtual Parish Council meeting to be held on **Monday 1 February 2021 at 7.30pm.**

The meeting will take place using the 'Zoom' Platform. Anyone wishing to attend is asked to email the Clerk via clerk@wivelsfield.org.uk by 4pm on the day of the meeting to request a meeting ID and password.

Liz Gander (Clerk)

27th January 2021

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	To Approve the Minutes of: a The Parish Council Meeting held 11 January 2021	All councillors
4	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting. a <u>LW/21/0020 – Chideok, Valebridge Road</u> - Outline application for two additional dwellings with access and layout reserved.* (Planning officer: James Smith). b <u>LW/20/0804 – 5 Fair Place</u> - Erection of a single storey rear extension.** (Case officer: James Emery) c <u>LW/20/0787 – 2 Green Road</u> - Demolition of detached garage, erection of two-storey 2x bedroom detached house, relocation of vehicular access.*** (Case officer: Julie Cattell). Tree Works Application d <u>TW/20/0107/TPO - 30 Downscroft</u> - Ash (T17) of the order - Fell due to deep internal rot below main fork of the tree causing structural weakness. Tree Located 6 metres from property, growing over garden towards	All councillors

	e	house. Overhangs popular walking and horse riding route. To be replaced with 1 Birch Tree in same location. Notice of Planning Consent <u>LW/20/0536 – 1 Diamond Cottages, Green Road</u> - creation of a dropped kerb.	
	f	<u>LW/20/0802 – 16 Orchard Close</u> – erection of a single storey rear extension.	
	g	<u>LW/20/0422 – Lakedene, Theobalds Road</u> – conversion of detached garage to residential annexe (resubmission following LW/20/0134).	
	h	Notice of Refusal <u>LW/20/0713 – 32 Downscroft</u> - Erection of rear extension to existing annexe, replacement of existing garage roof with pitched roof including new roof over the annex to the rear, and demolition of existing rear conservatory replaced with rear ground floor extension.	
	i	Notice of Appeal <u>Manor Nursery, Theobalds Road</u> – an appeal has been lodged but, as yet, no further information has been received.	
	j	Appeal Decision <u>LW/19/0657 – Uplea, Green Road</u> - erection of a single dwelling along with associated access, parking and hard/soft landscaping – appeal allowed.	
	k	Other Planning Matters Information regarding the Somerset House (former Beer Piper building) development and CIL.	
5	a	Financial Matters To review and authorise items for payment.	Clerk
6	a	Policies To review and accept the suggested amendments to the Council's:	
	b	Financial Regulations	Clerk
	c	Risk Management Strategy	ID/BR/ND
	d	Risk Assessment	ID/BR/ND
	e	Risk Assessment for Hall Improvement Project	
	e	Policy on Councillor Allowances	Clerk
7	a	Clerk's Report Information about the implications of installing or replacing bus shelters given new Department For Transport rules.	Clerk
	b	To discuss the IT support company's recommendation to have a Cyber Essentials review.	
	c	Need to replace defibrillator batteries at a cost of £176 each.	
	d	Initial indication of results of impact absorption testing at the play area (awaiting full report).	
	e	Annual Parish Meeting – updated information.	
	f	Request from the Church for Councillors to be included on a rota as stewards for supervising a book of condolence in the event of the death of a senior royal.	
	g	Request from the Church to consider paying for or contributing to, the cost of a memorial bench for those from the Parish that have lost their lives through coronavirus.	
	h	To convene a working party to review and pare down the suggested locations for a temporary Speed Indicator Device (SID), in line with advice given by East Sussex Highways.	

8	a b c	Reports from Councillors Feedback from the Lewes District Association of Local Councils meeting, held 25 January 2021. Feedback from the SLR meeting with Highways held on 26 th January 2021. Feedback from a meeting held to discuss Hundred Acre Lane on 25 th January, and to discuss the idea of community match/a feasibility study.	HM ID/BR/HM/ND ID
9	a	Village Hall Improvement Project Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council resolved to exclude the press and public for the following item (Public Bodies - Admission to Meetings - Act 1960). To select a preferred contractor (from the shortlist of three) so that, assuming the response to the Council's application for a Public Works Loans Board loan is favourable, the contractor may be advised to give maximum planning time for starting on site. (No contract will be entered into until all money is secured).	Clerk
10	a b c d e f	Correspondence To acknowledge receipt of the Lewes District Playing Pitch Strategy and Open Space Strategy. Response from Village Hall Management Committee re the Council's request to consider letting spaces in the car park for residents from the prospective dwellings at 'Somerset House' (the former Beer Piper premises). Woods in England Jeopardised by companies selling them Off in Small Plots. Suggestion for a 'heritage trail' encompassing Great Ote Hall, Wivelsfield Parish Church, Theobalds bridleway, Theobalds Farm and Antye House. Briefing note from Sussex Police re new crime unit. Letter about Hundred Acre Lane (links with agenda item 8c above).	Clerk
11		Items for Noting or Inclusion on Next Agenda	All
12	a	Date of Next Meeting Monday 1 March 2021 – Parish Council Meeting	

*Comments to be with Lewes District Council by 12 February 2021

**Comments to be with LDC by 15 February 2021

***Comments to be with LDC by 20 February 2021