

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### **To Members of the Parish Council**

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are summoned to attend a virtual Parish Council meeting to be held on **Monday 1 March 2021 at 7.30pm**.

The meeting will take place using the 'Zoom' Platform. Anyone wishing to attend is asked to email the Clerk via [clerk@wivelsfield.org.uk](mailto:clerk@wivelsfield.org.uk) by 4pm on the day of the meeting to request a meeting ID and password.

**Liz Gander** (Clerk)  
23<sup>rd</sup> February 2021

### **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## **AGENDA**

Agenda Item		Description	Responsibility
1		<b>Apologies for Absence</b>	
2	a b	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	a b c d	<b>To Approve the Minutes of:</b> The Parish Council Meeting held 1 February 2021 The confidential session held 1 February 2021 The Extra-ordinary meeting held 18 February 2021 The confidential session held 18 February 2021	All councillors
4	a  b  c	<b>Planning Matters</b> <b>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting.</b> <u>LW/21/0057 – 32 Downscroft</u> - Demolition of existing conservatory and replacement with single storey rear extension. Single storey extension to rear of existing garage to feature roof sloping down to the boundary line and associated alterations. (Amended submission following refused LW/20/0713).* <u>LW/21/0032 - Griggs Cottage, Ditchling Road</u> - Construction of a proposed detached garage.** (Planning Officer: James Emery). <b>Other Planning Matters</b> To discuss the progress made regarding the invitation to contribute feedback on the sites put forward under the Lewes District Council's 'call for	All councillors

	d e	sites' (response required by 12 March). To agree any responses (if appropriate at this stage). To agree comments to be submitted about the Lewes District Council Land Availability Assessment methodology, (responses required by 12 March). Further explanation as to why the 14 unit scheme at Somerset House is not required to pay Community Infrastructure Levy (CIL).	
5	a b c d e f g h	<b>Financial Matters</b> To redraft the resolution to borrow from the Public Works Loans Board (made originally at the meeting of 14 December 2020), to include specific mention of the addition to the precept, which was consulted upon last autumn. To review and authorise items for payment. To review and approve the bank reconciliations for the period November 2020 - January 2021. To note the content of the interim internal audit report. To move £1956 from the budget for office expenses to cover the cost of backdated members' allowances for the current financial year, following the adoption of the policy on Members' Allowances at the 1 February meeting. To note the publication of a notice about members' allowances. To agree to move the unspent grants budget of £4650 for the year to the earmarked reserve for grants. To agree to move the unspent neighbourhood plan budget of £5k from this year, to the neighbourhood plan earmarked reserve, to fund costs associated with updating the Wivelsfield Neighbourhood Plan.	Clerk
6	a b c d e f g h i j k	<b>Clerk's Report</b> To note the content of the report from the impact absorption testing at the play area. To agree to seek quotes to extend a small area of wetpour surfacing around a part of the old slide unit. Repairs to top entrance to play area. To discuss the information provided by East Sussex Highways Lighting about current lighting standards and to accept the risk of current lights not meeting lighting standards, if deemed appropriate to do so. In light of 6e above, to agree upon whether to replace the lantern on South Road (outside South Cottage) with a new or second-hand lantern. Feedback from the East Sussex Clerks' Forum, which met on 4 February 2021. To confirm a date for the Annual meeting of the Council in light of advice given under 6f. Confirmation of provisional date and speakers for the Annual Parish Meeting. Neighbourhood Plan review. Flashing speed sign on North Common Road. Trees in overhead cables.	Clerk
8	a b	<b>Reports from Councillors</b> Freedom of information requests and the Parish Council's use of email. Temporary speed indicator device locations.	HM
9	a b	<b>Village Hall Improvement Project</b> To confirm whether the contract for the Hall Improvement Project has been signed, in line with the resolution passed at the meeting of 18 February. To agree any further actions required prior to the commencement of work.	Clerk

<b>10</b>		<b>Correspondence</b>	
	a	Suggestion about 'Sussex Day'.	
	b	To note the Sussex Heritage Trust 'Peers of the Public Realm' document.	
	c	CPRE Sussex: supporting Lewes District Council's decision to consult Town and Parish Councils on development sites proposed in their area.	
	d	Change to meeting cycle of the Lewes District Council Planning Applications Committee.	
	e	Request for action to be taken at the children's playground.	
<b>11</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	All
<b>12</b>		<b>Date of Next Meeting</b>	
	a	Monday 12 April 2021 – Parish Council Meeting	

\*Comments to be with Lewes District Council by 26 February 2021 (extension agreed until after this meeting)

\*\*Comments to be with LDC by 15 March 2021