

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Monday 10th January 2022 at 7.30pm**, at **Wivelsfield Church Hall**, Church Lane, Wivelsfield, RH17 7RD.

Liz Gander (Clerk)
5 January 2022

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	To Approve the Minutes of: a The Parish Council Meeting held 29 th November 2021	All councillors
4	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting. a <u>LW/21/0993 & LW/21/0995 - Pepper Hall, Green Road</u> - Erection of front single storey 2 bay oak frame garage with secure storage, clay pitched roof and increase of on-site parking area. (Case Officer: James Emery).* To ratify the response submitted to the following application b <u>LW/ 21/0867 – Springfield Industrial Estate, Ditchling Road</u> - Redevelop of existing site to deliver 30.no new residential dwellings with new access road and associated landscaping, amenity space, car parking, cycle and refuse storage. (Case Officer: Tom Bagshaw) Notices of Planning Approval Granted c <u>LW/21/0250 – Nuggets, Valebridge Road</u> – Variation of condition 1 (plans) in relation to planning approval LW/18/0566 - An increase of 9 parking spaces, change of house types on plots 1-14, relocating the car ports in plots 2, 3, 4, 5, 6, 7, 8, 13 and 14 to the gardens of these plots, creating a detached car port for plots 2-8, plots 5 and 6 are now semi-detached, the road by plot 10 and 14 has been extended, plot 11 has been shifted northwards and plot 14 has shifted southwards, this allows for a detached car port to be provided at plots 13 and 14.types.	All councillors

	d	<u>LW/21/0285 - St Peter And St John The Baptist Church, Church Lane</u> - alterations to south porch roof and new glazed doors to replace wooden doors.	
	e	<u>LW/21/0696 - 35 Downsview Drive</u> – single-storey front extension with mono-pitch roof.	
	f	<u>LW/21/0683 Uplea, Green Road</u> – two-storey rear and side extensions.	
	g	<u>LW/21/0682 Uplea, Green Road</u> - Erection of 1 no. dwelling and detached car port.	
5		<p>Financial Matters</p> <p><u>General Finance</u></p> <p>a To review and authorise items for payment.</p> <p>b To review the updated 2022/23 budget, in conjunction with the LDC ‘ready reckoner’ for reviewing the implication of different precept figures on the Band D council tax.</p> <p>c To agree the precept to be requested for the 2022/23 financial year.</p> <p>d Fencing work at the children’s playground.</p> <p>e Request for grant for Churchyard maintenance.</p> <p><u>Financial Matters Relating to the Hall Improvement Project</u></p> <p>f To ratify approval of the seventh payment to Sunninghill Construction Ltd for the Hall Improvement works.</p> <p>g To review, discuss and make decisions regarding any matters arising from the site meeting of 9th December and architect’s reports, to include (but not limited to):</p> <p>i • Additional work to purlins in the loft.</p> <p>ii • Moving of an emergency stop button in the main hall kitchen.</p> <p>Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).</p> <p>iii • The contractor’s application for an extension of time.</p>	All councillors
6		<p>Clerk’s Report</p> <p>a Actions list.</p> <p>b Phone & broadband options for the new office.</p> <p>c New office equipment.</p> <p>d To discuss arrangements for the Annual Parish Meeting (provisionally booked for Thursday 10th March).</p> <p>e To clarify potential queries around the grants policy.</p> <p>f Re-direction of mail.</p> <p>g Re-positioning of defibrillator outside the pub.</p> <p>h Handyman update.</p>	
7	a	Reports from Councillors Mess left along Green Road after hedge cutting between the war memorial and Green Park Farm.	EP
8	a	Village Hall Improvement Project To discuss any matters relating to the Project not covered under item 5, including.	
	i	Feedback from the official opening.	
9		Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting	Clerk
	a	Request to consider having an additional clothing bank in the Parish.	

	b	To ratify putting Wivelsfield Parish Council's name to the collective letter being sent by the Lewes District Parishes to the Secretary of State for Levelling Up, Housing & Communities, in relation to housing numbers.	
	c	Invitation for the Council to support a request to East Sussex Highways for a '20's Plenty' campaign.	
	d	Information on a tree surveying programme being undertaken by East Sussex Highways on all unclassified roads.	
	e	Lost Woods of the Low Weald and Downs project.	
	f	Beacons and other arrangements for the Queen's Platinum Jubilee.	
10		Items for Noting or Inclusion on Next Agenda	All
11	a	Date of Next Meeting Monday 7 th February 2022 – Parish Council Meeting	

*Comments to be with Lewes District Council by 28 January 2022