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Parish Council Office
Wivelsfield Village Hall
Eastern Road
Wivelsfield Green
RH17 7QG

To Members of the Parish Council

You are summoned to attend a **Parish Council Meeting** to be held on **Monday 12th December 2022** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item		Description	Responsibility
1	a	Apologies for Absence To note any apologies for absence from this meeting.	
2		Co-option of New Councillor(s)	
3	a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
4	a	To Approve the Minutes of: The Parish Council Meeting held 3 rd October 2022	All councillors
5	a b c d e	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting <u>LW/22/0661 - 39 Charlwood Road</u> - Single storey side extension and paving of driveway. (Case Officer: James Emery)* To Ratify Comments Submitted for the Following Applications <u>LW/22/0658 - Edgewood, South Road</u> - 1no Rear Dormer with two rooflights to front roofslope. <u>LW/22/0691 - Land North Of More House Farm, Ditchling Road</u> - Retrospective change of use of agricultural land to dog walking compound. To Consider the Following Tree Works Applications <u>TW/22/0103/TPO - 28 Downscroft</u> - T14, Oak, fallen in flood; T13 oak - crown reduction of 3m for safety of property. (Case Officer: Steve Williams)** <u>TW/22/0104/TPO - 3 Highview Place</u> - T1 - Oak - Crown lift lowest branches by approx 1-2 metres, prune lateral spread towards house back	All councillors

		<p>by 2 metres and blend into high crown, remove major deadwood - to achieve clearance from the house. (Case Officer: Steve Williams)** *</p> <p>Notices of Planning Permission Received (for information only)</p> <p><u>LW/22/0537 Barnard And Brough, Green Road</u> - Installation of 5no internally illuminated fascia signs, 2no non-illuminated fascia signs, 1no internally illuminated pylon sign and 1no internally illuminated directional sign.</p> <p><u>LW/22/0543 - Townings Place Barn, Slugwash Lane</u> - Erection of timber treehouse around walnut tree in rear garden.</p> <p>Other Planning Matters</p> <p>Land East of Ditchling Road Appeal</p>	
6	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p> <p>l</p> <p>m</p> <p>n</p>	<p>Financial Matters</p> <p><u>General Finance</u></p> <p>To ratify payments made in November.</p> <p>To approve December payment items.</p> <p>To answer the query raised about the quarterly financial statements in October.</p> <p>To note and approve the new Clerks salary scales, effective from (ie to be backdated to) 1 April 2022.</p> <p>To review the initial budget for 2023/24.</p> <p>To consider the budget implications and a long-term plan for the aspirational items raised at the Visioning evening held in October.</p> <p>Confirmation of a CIL receipt of £39,448.28 in respect of planning application LW/18/0566 (24 dwellings at 'The Nuggets', Valebridge Road).</p> <p>To ratify paying for outstanding work to the Hall up front, prior to reclaiming it from Lewes District Council by way of the formerly approved CIL bid, in order to enable work to go ahead more quickly.</p> <p>To liaise with the Hall's Management Committee regarding the need and funding for a caretaker.</p> <p>To ratify approving a donation of £500 towards repairs to bridleway 19/1 by the Monday Group.</p> <p>To discuss office cleaning and approve the purchase of a vacuum cleaner.</p> <p>Confirmation of external audit arrangements from 2022-23 to 2026-2027.</p> <p>To review a quote received for work to the children's play area, outdoor gym and basket ball hoop, following the annual play area inspection.</p> <p>To consider a replacement lantern for column B, Ditchling Road.</p>	All councillors
7	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p>	<p>Clerk's Report</p> <p>Actions list</p> <p>Review of the visioning exercise held last month and to agree a date for a follow-up meeting.</p> <p>Feedback from the Scribe Clerks' Conference held on 14th October.</p> <p>Key messages arising from the local elections briefing at Lewes District Council on 23rd November.</p> <p>To arrange a meeting with members of Ditchling Parish Council and residents to discuss potential improvement works to the bridleway past St George's.</p> <p>Temporary speed indicator devices.</p>	Clerk

*Comments to be with Lewes District Council by 16th December 2022
 ** Comments to be with LDC by 19th December 2022