Clerk: Ms Liz Gander Tel: 01444 471898 Email: clerk@wivelsfield.org.uk



Parish Council Office Wivelsfield Village Hall Eastern Road Wivelsfield Green RH17 7QG

## To Members of the Parish Council

You are summoned to attend a **Parish Council Meeting** to be held on **Monday 12<sup>th</sup> December 2022** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

## **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

Agenda Item		Description	Responsibility
1		Apologies for Absence	
	а	To note any apologies for absence from this meeting.	
2		Co-option of New Councillor(s)	
3		Declarations of Members' Interests	All councillors
	a b	To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	
4	а	<b>To Approve the Minutes of:</b> The Parish Council Meeting held 3 <sup>rd</sup> October 2022	All councillors
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5	а	Planning Matters   To consider the Planning Applications below and any others received   between the publication of this agenda and the meeting   LW/22/0661 - 39 Charlwood Road - Single storey side extension and   paving of driveway. (Case Officer: James Emery)*	All councillors
		To Ratify Comments Submitted for the Following Applications	
	b	<u>LW/22/0658 – Edgewood, South Road</u> - 1no Rear Dormer with two rooflights to front roofslope.	
	с	<u>LW/22/0691 - Land North Of More House Farm, Ditchling Road</u> - Retrospective change of use of agricultural land to dog walking compound.	
	d	<b>To Consider the Following Tree Works Applications</b> <u>TW/22/0103/TPO – 28 Downscroft</u> – T14, Oak, fallen in flood; T13 oak –	
		crown reduction of 3m for safety of property. (Case Officer: Steve Williams)**	
	е	<u>TW/22/0104/TPO - 3 Highview Place</u> - T1 - Oak - Crown lift lowest branches by approx 1-2 metres, prune lateral spread towards house back	

## AGENDA

Wivelsfie	eld Paris	h Council Agenda for the Parish Council Meeting to be Held	12 <sup>th</sup> December 2022
		by 2 metres and blend into high crown, remove major deadwood - to achieve clearance from the house. (Case Officer: Steve Williams)** *	
	f	<b>Notices of Planning Permission Received</b> (for information only) <u>LW/22/0537 Barnard And Brough, Green Road</u> - Installation of 5no internally illuminated fascia signs, 2no non-illuminated fascia signs, 1no internally illuminated pylon sign and 1no internally illuminated directional	
	g	sign. <u>LW/22/0543 - Townings Place Barn, Slugwash Lane</u> - Erection of timber treehouse around walnut tree in rear garden.	
	h	Other Planning Matters Land East of Ditchling Road Appeal	
6		Financial Matters	
		<u>General Finance</u>	All councillors
	a	To ratify payments made in November.	
	b c	To approve December payment items. To answer the query raised about the quarterly financial statements in October.	
	d	To note and approve the new Clerks salary scales, effective from (ie to be backdated to) 1 April 2022.	
	е	To review the initial budget for 2023/24.	
	f	To consider the budget implications and a long-term plan for the aspirational items raised at the Visioning evening held in October.	
	g	Confirmation of a CIL receipt of £39,448.28 in respect of planning application LW/18/0566 (24 dwellings at 'The Nuggets', Valebridge Road).	
	h	To ratify paying for outstanding work to the Hall up front, prior to reclaiming it from Lewes District Council by way of the formerly approved CIL bid, in order to enable work to go ahead more quickly.	
	i	To liaise with the Hall's Management Committee regarding the need and funding for a caretaker.	
	j	To ratify approving a donation of £500 towards repairs to bridleway 19/1 by the Monday Group.	
	k I	To discuss office cleaning and approve the purchase of a vacuum cleaner. Confirmation of external audit arrangements from 2022-23 to 2026-2027.	
	m	To review a quote received for work to the children's play area, outdoor gym and basket ball hoop, following the annual play area inspection.	
	n	To consider a replacement lantern for column B, Ditchling Road.	
7		Clerk's Report	Clerk
	а	Actions list	
	b	Review of the visioning exercise held last month and to agree a date for a	
		follow-up meeting. Feedback from the Scribe Clerks' Conference held on 14 <sup>th</sup> October.	
	c d	Key messages arising from the local elections briefing at Lewes District Council on 23 <sup>rd</sup> November.	
	e	To arrange a meeting with members of Ditchling Parish Council and residents to discuss potential improvement works to the bridleway past St	
	f	George's. Temporary speed indicator devices.	

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8		Reports from Councillors	
	а	Feedback from the ESALC Chair's Forum	ID
	b	Feedback from the Village Hall Management Committee held 12 <sup>th</sup> October.	ID
	с	Feedback from the course attended on powers and duties of local councils.	HM
	d	Feedback from the Sussex Police & Crime Commissioner Focus Group held on 21 November.	HM
	е	Feedback from the ESALC AGM and conference held 30 <sup>th</sup> November 2022.	
			HM/ID
9		Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting	Clerk
	а	Cancellation of the monthly Community Action Safety Group meetings with Sussex Police.	
	b	Email regarding a social enterprise opportunity: 'our community store'.	
	с	Consultation on South East Water's plans to secure future drinking water supplies in the south east up to 2075.	
	d	Consultation on the Draft Mid Sussex District Plan 2021-2039. Consultation period ends on 19th December.	
	е	' Information on the Phoenix Project in Lewes.	
	f	Vehicles exiting from Somerset House, Eastern Road.	
	g	Action in Rural Sussex revised community led planning support services.	
	h	Email and literature re the proposed North Barnes Farm development at East Chiltington.	
	i	Invitation to attend a meeting with Maria Caulfield to discuss planning issues on 19 <sup>th</sup> December at 5pm.	
	j	Pensions Funding Strategy Consultation – deadline for comments 20 <sup>th</sup> January 2023.	
	k	New/refresher councillor/chairman training session – 12 <sup>th</sup> January, 7-9pm on Zoom.	
	I	Planning update from Maria Caulfield MP.	
10		Items for Noting or Inclusion on Next Agenda	All
11		Dates of Next Meetings	
	а	Monday 9 <sup>th</sup> January 2023 – Parish Council Meeting	

\*Comments to be with Lewes District Council by 16<sup>th</sup> December 2022 \*\* Comments to be with LDC by 19<sup>th</sup> December 2022