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Parish Council Office  
 Wivelsfield Village Hall  
 Eastern Road  
 Wivelsfield Green  
 RH17 7QG

**To Members of the Parish Council**

You are summoned to attend a **Parish Council meeting** to be held on **Monday 15<sup>th</sup> January at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Open Forum if required.

**Liz Gander** (Clerk)

**Agenda**

Agenda Item		Description
1	a	<b>Apologies for Absence</b> To note any apologies for absence from this meeting
2	a b	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3		<b>Public Forum</b> Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4	a	<b>To Approve the Minutes of:</b> The Parish Council meeting held 11 <sup>th</sup> December 2023 The Extra-Ordinary meeting held 2 <sup>nd</sup> January 2024
5	a  b c  d	<b>Planning Matters</b> <b>To consider the new application listed below and any others received between the publication of this agenda and the meeting</b> <u>LW/23/0792 - Clearview (The Barn), Nursery Lane</u> - re-submission of LW/23/0648 - Erection of detached two bay, hipped-roof carport, removal of existing external timber staircase to side elevation with window replacing first floor entrance.* (Case Officer: James Emery).  <b>Notices of Planning Approval Received</b> (To note for information only) <u>LW/23/0538 - Summerdale, North Common Road</u> - Drop kerb and driveway extension. <u>LW/23/0241 - Kiplings, Nursery Lane</u> - Single storey rear extension, single storey first floor extension above existing attached garage.  <b>Notices of Application Refused</b> (for information only) <u>LW/23/0648 - Clearview, Nursery Lane</u> - Erection of detached two bay carport, removal of existing external timber staircase to side elevation with window replacing first floor entrance.

	e	<b>Other Planning Matters</b> LW/23/0532 - Site North of Slugwash Gardens, Slugwash Lane – to agree a statement to be read at planning committee on 17 <sup>th</sup> January.
	f	<u>Consultation on Lewes Local Plan - 'Towards a Lewes Local Plan: Spatial Strategy and Policy Directions':</u>
	i.	To review the consultation responses discussed on 2 <sup>nd</sup> January, as drafted so far.
	ii.	To consider and comment on Lewes District Council's assessments of the potential development sites put forward in Wivelsfield under the Land Availability Assessment. NB The consultation runs until 9am on 8 <sup>th</sup> February and residents are encouraged to respond.
<b>6</b>	a	<b>Financial Matters</b> To approve this month's payments
	b	To consider the draft report of the Lewes District Independent Remuneration Committee on members' allowances and discuss, in principle (subject to the report being approved at cabinet next month), the allowance level the Council would wish to set for 2024-25.
	c	To discuss and agree matters in relation to the opening of a public toilet at the Hall, to serve users of the recreation ground, and to consider associated cleaning quotes received.
	d	To agree the budget for 2024-25
	e	To agree the precept to be requested for 2024-25
<b>7</b>	a	<b>Clerk's Report</b> To discuss and agree meeting dates for the 2024-25 council year
	b	GDPR training – to agree a date
	c	To approve the works brief for street lighting
	d	Action list
<b>8</b>	a	<b>Reports from Parish Councillors</b> Meeting between the Chair of the Parish Council and Hall's Management Committee
<b>9</b>		<b>Reports from District &amp; County Councillors, MP &amp; PCSO</b> To note any written reports received prior to the meeting
<b>10</b>		<b>Items to be taken to the Next Lewes District Association of Local Councils Meeting</b>
<b>11</b>	a	<b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b> 80 <sup>th</sup> anniversary of D-Day
	b	Further correspondence re the Wivelsfield School bus
<b>13</b>		<b>Items for Noting or Inclusion on Next Agenda</b>
<b>14</b>	a	<b>Date of Next Meeting</b> Monday 5 <sup>th</sup> February 2024

\*Comments to be with Lewes District Council by 1<sup>st</sup> February 2024