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Parish Council Office  
Wivelsfield Village Hall  
Eastern Road  
Wivelsfield Green  
RH17 7QG

### **To Members of the Parish Council**

You are summoned to attend the **Annual Meeting of the Parish Council** to be held on **Monday 15<sup>th</sup> May 2023** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

## **AGENDA**

<b>Agenda Item</b>	<b>Description</b>
<b>1</b>	<b>Election of Chair</b>
<b>2</b>	<b>Election of Vice Chair</b>
<b>3</b> a	<b>Apologies for Absence</b> To note any apologies for absence from this meeting
<b>4</b> a b	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
<b>5</b>	<b>Public Forum</b> Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
<b>6</b> a	<b>To Approve the Minutes of:</b> The Parish Council Meeting held 3 <sup>rd</sup> April 2023
<b>7</b> a b c d e	<b>To Review the Following Policies &amp; Other Documents</b> Standing Orders Financial Regulations Code of Conduct Asset Register Policy on Members' Allowances
<b>8</b> a b c d	<b>To Note &amp; Review the Following:</b> Insurance arrangements Annual subscriptions Use of direct debits Date & times of meetings for this Council year
<b>9</b> a b	<b>Appointment of Representatives to Outside Bodies</b> Lewes District Association of Local Councils East Sussex Association of Local Councils

	c d e f	Wivelsfield Village Hall Management Committee Inter-Council steering group to discuss development proposals within the Lewes District Police Community Safety Action Group Police & Crime Commissioner Focus Group
<b>10</b>	a b c d e f	<p><b>Planning Matters</b> <b>To consider the new applications below and any received between the publication of this agenda and the meeting</b></p> <p>a <u>LW/23/0196 - Land Adjacent To Moors Cottage, Slugwash Lane</u> - change of use and conversion of existing building to form 2no. dwellings with associated landscaping, demolition of existing stables, outbuildings and structures.*</p> <p>b <u>LW/23/0243 – More House Farm, Ditchling Road</u> - 6ft high deer fence, creating a roughly 1.5-acre secure dog walking field. (Case Officer: James Emery)**</p> <p><b>Tree Works Applications</b></p> <p>c <u>TW/23/0032/TPO - Land Adjacent To Mill Rose Way</u> - G1 - Ash - Remove dead stems within group, T9 - Oak - Remove significant deadwood; climbed inspection of old wound, T13 - Sycamore - Remove significant deadwood, T20 - Sycamore - Dismantle and fell to ground level, T22 - Lombardy Poplar - Remove significant deadwood, T27 - English Oak - Remove significant deadwood and tarpaulin, T17 - Sycamore - Dismantle and fell to ground level, T8 - Cherry - Height reduction by 1.5m (from 15m to 13.5m) radial spread reduction by 2m (from 6m to 4m) on the Southern aspect only to reduce overhang on neighbouring property with natural crown shape maintained and removal of dead wood, T19 - Silver Birch - Height reduction by 9m (from 14m to 5m) to retain as habitat (dead/dying tree) leaving bat box in place. (Case Officer: Nick Jones)***</p> <p>d <u>TW/23/0039/TPO - Wood House, North Common Road</u> – T1-Oak - 2.5m crown reduction on the south west side of the tree. (Case Officer: Nick Jones)****</p> <p><b>Other Planning Matters</b></p> <p>e Feedback from and comments in relation to the South Road 45 home public consultation held on 20 April</p> <p>f To consider holding a meeting about the continuing threat of planning applications whilst Lewes District Council is without an up-to-date District Plan, to which to invite other council representatives.</p>
<b>11</b>	a b c d e	<p><b>Financial Matters</b> <u>General Finance</u></p> <p>a To approve items of expenditure</p> <p>b Member's Allowances</p> <p>c Notification of CIL receipt</p> <p>d To consider a quote for refurbishing the two wooden finger posts</p> <p>e Office 365 provision and IT contract</p>
<b>12</b>	a b c	<p><b>Clerk's Report</b></p> <p>a Communications with Lewes District Council</p> <p>b To consider the need for any committees or working groups</p> <p>c Highways work on Ditchling Road</p>
<b>13</b>		<p><b>Reports from District &amp; County Councillors, MP &amp; PCSO</b> To note any written reports received prior to the meeting</p>
<b>14</b>		<b>Items to be taken to the Next Lewes District Association of Local Councils Meeting</b>
<b>15</b>		<b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b>

	a	<a href="#">Technical consultation on the Infrastructure Levy</a> – consultation closes 11.45pm on 9 <sup>th</sup> June.
	b	Briefing note re 10a above.
	c	East Sussex Pension Fund – consultation on changing policies.
	d	Wivelsfield Primary School – thank you for grant.
	e	Air Ambulance – grant acknowledgement.
	f	Roadworks along Hundred Acre Lane.
<b>16</b>		<b>Items for Noting or Inclusion on Next Agenda</b>
<b>17</b>	a	<b>Date of Next Meeting</b> Monday 12 <sup>th</sup> June 2023 –Parish Council Meeting

\*Comments to be with Lewes District Council (LDC) by 15<sup>th</sup> May 2023

\*\*Comments to be with LDC by 24<sup>th</sup> May 2023

\*\*\*Comments to be with LDC by 23<sup>rd</sup> May 2023

\*\*\*\*Comments to be with LDC by 6<sup>th</sup> June 2023