

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Wednesday 25th August 2021 at 7.30pm**, at Wivelsfield Church Hall, Church Lane, Wivelsfield, RH17 7RD.

Liz Gander (Clerk)
19 August 2021

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2 a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3 a b	To Approve the Minutes of: The Parish Council Meeting held 26 th July 2021 The Extra-ordinary Meeting held 4 th August 2021	
4 a b c d e f	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting. <u>LW/21/0606 - Park Hill, Hundred Acre Lane</u> - erection of a brick garage to replace existing wooden lean-to structure.* (Case officer - James Emery). <u>LW/21/0522 - Sandpiper, Eastern Road</u> - single-storey rear/side wraparound extension.** (Case officer: Rita Burns). <u>TW/20/0091/TPO - 3 Laurel Close</u> - oak (T1 & T2) - reduce crown by 2m, lift crown to 4m due to excessive shading. *** <u>LW/21/0285 - St Peter And St John The Baptist Church, Church Lane</u> - alterations to south porch roof to remedy problems with rain water leaking down the north wall of the porch and new glazed doors to replace wooden doors. (Case officer: Tom Bagshaw).**** Notices of Planning Approval Granted <u>LW/21/0532 - 37 Charlwood Road</u> - Replace existing conservatory with single storey rear extension with pitched roof. <u>LW/21/0263 - Wivelsfield Vicarage, Church Lane</u> - erection of log cabin summer house in rear garden.	

	g h i j k l m n	<p><u>LW/21/0397 - 9 Ridgeway</u> - Extension of existing roof to convert a barn hip into a gable end. Construction of a dormer window. Internal conversion of attic space into useable bedroom and bathroom space, accessed via new internal stair.</p> <p><u>TW/21/0040/TPO - 20 Medway Gardens</u> - To reduce back lateral canopies of 5 Oaks, reducing branches by up to 3 metres, but only to good growth points, garden side only. Trees growing too large and overhanging into neighbour's garden.</p> <p><u>W/21/0304/CD - Jenners, Green Road</u> - Discharge conditions 3, 4 and 6 in relation to planning approval LW/20/0350.</p> <p><u>LW/21/0020 - Chideok, Valebridge Road</u> - Outline application for two additional dwellings with design, scale and landscaping reserved.</p> <p>Notice of Withdrawn Application</p> <p><u>LW/21/0192 - Land Adjacent to Kiln Cottage, Coldharbour Farm, Hundred Acre Lane</u> - Erection of 2 No. detached dwellings with car parking and associated works.</p> <p>Other Planning Matters</p> <p>Initial consultation on the Lewes District Local Plan (consultation runs from 9 July for 8 weeks). To ratify a response to send to the consultation.</p> <p>Update from Homes England regarding the Hurst Farm application.</p> <p>Proposals for a development of 45 homes on land at South Road.</p>	
5	a b c d e	<p>Financial Matters</p> <p><u>General Finance</u></p> <p>a To review and authorise items for payment.</p> <p>b To note receipt of the internal audit letter of engagement 2021/22.</p> <p>c Request for a grant towards improving the acoustics in the Church Hall.</p> <p><u>Financial Matters Relating to the Hall Improvement Project</u></p> <p>d To review and approve the third payment to Sunninghill Construction Ltd for the Hall Improvement works.</p> <p>e To review, discuss and make decisions regarding any matters arising from the third Hall cost report and the site meeting of 19th August, to include (but not limited to):</p> <ul style="list-style-type: none"> • an essential 'air bridge' at £690 (40m of wood & a day's labour for two carpenters) • decision not to plaster the Parish Council office. • the cost saving of removing all decoration from the contract (other than the ceilings and a mist coat to the walls, which is needed for snagging) • the impact of necessary changes to lintel specification and steels • Need for a firestop where gaps have been found at the top of some walls • External lighting • The notice of delay issued on 16th August 2021. 	
6	a b c	<p>Clerk's Report</p> <p>a To ratify the decision to fell and remove the roots of two diseased horse chestnut trees by the northern boundary of the recreation ground, following a tree inspection report which recommended that they be removed promptly.</p> <p>b To review the actions list.</p> <p>c To agree a venue for the September meeting.</p>	

7		Reports from Councillors	
	a	Feedback from a Planning Training Session run by ESALC.	HM/ID
	b	Feedback from an inter-parish meeting held regarding the Lewes Local Plan.	HM
8		Village Hall Improvement Project	
	a	To note the minutes of the site meeting held Thursday 19 th August and any matters arising therein, not covered under item 5..	
9		Correspondence	Clerk
	a	Government Call for Evidence to inform its development of a National Resilience Strategy.	
	b	Draft West Sussex Transport Plan 2022-2036 (WSTP) for consultation from Friday 16 th July to Friday 8 th October.	
	c	Lewes District Council consultation about a proposed new Council Tax Reduction Scheme for 2022/23 . The consultation will run until 5pm on Sunday, October 31 st .	
	d	Lewes District Council consultation on licensing and gambling policies . Consultation ends Monday 20 th September at 5pm.	
	e	East Sussex County Council Bus Service Improvement Plan Survey. Consultation closes on 14 th September 2021.	
	f	Invitation to attend CPRE Sussex virtual AGM. Saturday 25 th September at 10am. Closing date for registration is Friday 10 th September.	
	g	Emails about verges on Hundred Acre Lane.	
10		Items for Noting or Inclusion on Next Agenda	All
11		Date of Next Meeting	
	a	Monday 27 th September 2021– Parish Council Meeting	

*Comments to be with Lewes District Council by 25th August 2021 (extension sought until after this meeting)

**Comments to be with LDC by 1st September 2021

***Comments to be with LDC by 31st August 2021

**** Comments to be with LDC by 8 September 2021