

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### **To Members of the Parish Council**

You are summoned to attend a Parish Council meeting to be held on **Monday 25th October 2021 at 7.30pm**, at Wivelsfield Church Hall, Church Lane, Wivelsfield, RH17 7RD.

**Liz Gander** (Clerk)

20 October 2021

### **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## **AGENDA**

<b>Agenda Item</b>	<b>Description</b>	<b>Responsibility</b>
<b>1</b>	<b>Apologies for Absence</b>	
<b>2</b>	<b>Declarations of Members' Interests</b> a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
<b>3</b>	<b>To Approve the Minutes of:</b> a The Parish Council Meeting held 27 <sup>th</sup> September 2021	All councillors
<b>4</b>	<b>Planning Matters</b> <b>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting.</b> a <u>LW/21/0691 - Keepers Cottage, Abbots Leigh, Slugwash Lane</u> - side and rear extensions to ground floor and first floor, with internal alterations and new access driveway. (Case Officer: James Emery)* b <u>LW/21/0770 - Quinces, Eastern Road</u> - Demolition of existing garage, erection of single-storey side extension and detached 3-bay garage. (Technically Ditchling Parish. Case Officer: Julie Cattell)** c <u>LW/21/0729 - Land East Of Ditchling Road</u> - outline application with all matters reserved except for access for the erection of up to 96no. dwellings. (Case Officer: James Smith)*** d <u>LW/21/0781 - Clearview, Nursery Lane</u> - Application for a Certificate of Lawful Use for builders yard and store. (Case Officer: Tom Bagshaw). e <u>LW/21/0724 - Lakedene, Theobalds Road</u> - Alterations to existing house, front, rear, side and roof extensions with balconies, detached pool house to rear and associated landscaping work. (Case Officer: Julie Cattell). <b>Notices of Planning Approval Granted</b> f <u>LW/21/0250 - Nuggets, Valebridge Road</u> - Variation of condition 1 (plans) in relation to planning approval LW/18/0566 - An increase of 9 parking	All councillors

		spaces, change of house types on plots 1-14, relocating the car ports in plots 2, 3, 4, 5, 6, 7, 8, 13 and 14 to the gardens of these plots, creating a detached car port for plots 2-8, plots 5 and 6 are now semi-detached, the road by plot 10 and 14 has been extended, plot 11 has been shifted northwards and plot 14 has shifted southwards, this allows for a detached car port to be provided at plots 13 and 14.types.	
	g	<b>Other Planning Matters</b> Springfield update.	
<b>5</b>	a b c d e f g h i  j k  i	<b>Financial Matters</b> <u>General Finance</u> To review and authorise items for payment. To note a receipt of CIL of £617.89. To sign off the bank reconciliations for May – September 2021. To review the financial statements for the year to date. To agree to move some money between budget headings. To note the Council's payroll provider's decision to retire, from 31 March 2022. To review quotes received from alternative payroll providers. To review and comment on the first draft of the 2022/23 budget. To consider the quotes provided for repairs to and maintenance of the children's playground.  <u>Financial Matters Relating to the Hall Improvement Project</u> To review and approve the fifth payment to Sunninghill Construction Ltd for the Hall Improvement works. To review, discuss and make decisions regarding any matters arising from the fifth Hall cost report, site meeting of 14 <sup>th</sup> October and architect's reports, to include (but not limited to): • The contractor's application for an extension of time.	All councillors
<b>6</b>	a	<b>Policies</b> Updates to the draft Grants Policy.	All councillors
<b>7</b>	a b c d	<b>Clerk's Report</b> Actions list. Update on fencing at children's play area. Update on phone box/book exchange. Cleaning and maintenance of road signs, finger posts and village gateways.	Clerk
<b>8</b>	a b	<b>Reports from Councillors</b> West Wood – to follow up. Review of bridleway between Eastern Road and St Georges.	ID EP
<b>9</b>	a	<b>Village Hall Improvement Project</b> To discuss any matters relating to the Project not covered under item 5.	
<b>10</b>	a b	<b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b> Sewage leak from Linden Homes onto bridleway Wivelsfield 3a. Update from Maria Caulfield MP. Response from the Minister of Housing to the PCs letter to Maria Caulfield regarding the Local Plan.	Clerk

	c d e	Consultation on Gatwick's Northern Runway Project. Consultation runs until 1 <sup>st</sup> December 2021. Request for improvements to the bridleway between South Road and North Common Road. Invitation to meet with Highways Officer to discuss possible requests for a Community Match scheme.	
<b>11</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	All
<b>12</b>	a	<b>Date of Next Meeting</b> Monday 29 <sup>th</sup> November 2021– Parish Council Meeting	

\*Comments to be with Lewes District Council by 26<sup>th</sup> October 2021

\*\*Comments to be with LDC by 5<sup>th</sup> November 2021

\*\*\*Comments to be with LDC by 10<sup>th</sup> November 2021

\*\*\*\* Comments to be with LDC by 2021