

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Monday 27th September 2021 at 7.30pm**, at Wivelsfield Church Hall, Church Lane, Wivelsfield, RH17 7RD.

**Liz Gander** (Clerk)  
21 September 2021

### **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## AGENDA

Agenda Item	Description	Responsibility
1	<b>Apologies for Absence</b>	
2	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	<b>To Approve the Minutes of:</b> The Parish Council Meeting held 25 <sup>th</sup> August 2021	All councillors
4	<b>Planning Matters</b> <b>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting.</b> a <u>LW/21/0507 - Clearview, Nursery Lane</u> - conversion of existing workshop / builders yard to form a 3 bed dwelling. (Case officer: Tom Bagshaw).* b <u>LW/21/0682 - Uplea, Green Road</u> - erection of 1no. dwelling and detached car port - amendment to an approved plan. (Case Officer: Julie Cattell)** c <u>LW/21/0683 - Uplea, Green Road</u> - two-storey rear and side extensions - amendment to approved plan LW/19/0174. (Case Officer: Julie Cattell)** d <u>LW/21/0609 - Unit 3, Home Farm, Slugwash Lane</u> - demolition of existing building and erection of 3 bed detached dwelling. (Case officer: James Smith)*** e <u>LW/21/0696 - 35 Downsview Drive</u> - single-storey front extension with mono-pitch roof. (Case Officer: Tom Bagshaw).****  <b>Notices of Planning Approval Granted</b> f <u>LW/21/0606 - Park Hill, Hundred Acre Lane</u> - erection of a brick garage to replace existing wooden lean-to structure.	All councillors

	g	<b>Notice of Dismissed Appeal</b> <u>LW/20/0210 - Land To The North Of Theobalds Road</u> - Erection of three detached dwellings, with garages and associated landscaping.	
	h	<b>Other Planning Matters</b> Feedback from a meeting with Wates regarding their proposals for a development of 45 homes on land off South Road.	
<b>5</b>		<b>Financial Matters</b> <u>General Finance</u> a To review and authorise items for payment. b Confirmation of completion of external audit and receipt of the signed AGAR Section 3. c Request for a grant towards improving the acoustics, sound-proofing and lighting in the Church Hall. d To approve the ordering of 7 sets of defibrillator pads at a cost of £287.78, as the current ones are approaching their expiry date. e To discuss next year's urban grass cutting contract options and agree whether to engage East Sussex Highways or another contractor. f Request from the Bonfire Society to fund a Christmas tree for the Village Hall car park. g Red phone box: base and installation quotes. h Playground fencing quotes. <u>Financial Matters Relating to the Hall Improvement Project</u> i To review and approve the third payment to Sunninghill Construction Ltd for the Hall Improvement works. j To review, discuss and make decisions regarding any matters arising from the fourth Hall cost report, site meeting of 16 <sup>th</sup> September and architect's report of 14 <sup>th</sup> September, to include (but not limited to): i • Costs of flooring for the Renshaw Room and bar areas ii • Need to replace electrics in the Renshaw Room iii • The rebuilding of toilet walls found to be unstable iv • Additional weeks of container hire for storage of Hall contents v • Painting of the Hall vi • Kitchen units for parish office vii • Visual appearance of wall straps and lintels in PC office and toilets viii • The notice of delay issued on 16 <sup>th</sup> August 2021.	All councillors
<b>6</b>	a b c	<b>Policies</b> a To review and re-adopt the Council's Data Protection Policy. b To review the draft Grants Policy. c To review the draft Protocol on Marking the Death of a Senior National Figure.	All councillors
<b>7</b>	a b	<b>Clerk's Report</b> a To agree revised meeting dates for November and December 2021. b To review the anti-littering, competition-winning posters and decide on how many to have printed.	Clerk
<b>8</b>	a b c	<b>Reports from Councillors</b> a Feedback from a NPPF training session. b Feedback from basic tree inspection course. c Preparations for Remembrance Day service.	HM EP ND

<b>9</b>	a	<b>Village Hall Improvement Project</b> To discuss any matters relating to the Project not covered under item 5.	
<b>10</b>		<b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b>	Clerk
	a	Consultation on Gatwick's Northern Runway Project. Consultation runs until 1 <sup>st</sup> December 2021.	
	b	DEFRA consultation on Local Nature Recovery Strategies. NALC has requested comments to be with them by 15 <sup>th</sup> October, DEFRA consultation period ends 2 <sup>nd</sup> November 2021.	
	c	Sussex Lund community events and community fund.	
	d	Request for improvement to bridleway between Eastern Road and St Georges.	
<b>11</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	All
<b>12</b>	a	<b>Date of Next Meeting</b> Monday 25 <sup>th</sup> October 2021– Parish Council Meeting	

\*Comments to be with Lewes District Council by 22<sup>nd</sup> September 2021 (extension agreed until after this meeting)

\*\*Comments to be with LDC by 29<sup>th</sup> September 2021

\*\*\*Comments to be with LDC by 13<sup>th</sup> October 2021

\*\*\*\* Comments to be with LDC by 15<sup>th</sup> October 2021