

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Monday 28th June 2021** at **7.30pm**, at Wivelsfield Church Hall, Church Lane, Wivelsfield, RH17 7RD.

Liz Gander (Clerk)

23 June 2021

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting. a <u>LW/21/0285 – St Peter & St John the Baptist Church, Church Lane</u> - Alterations to south porch roof to remedy problems with rain water leaking down the north wall of the porch and new glazed doors to replace wooden doors.* (Case officer: Tom Bagshaw). b <u>LW/21/0263 – Wivelsfield Vicarage, Church Lane</u> - erection of log cabin summer house in rear garden.** (Case officer: Rita Burns). c <u>LW/21/0287 – Jeanie Deans, Green Road</u> - Rear ground floor extension and loft conversion with front and rear dormers with associated alterations.*** (Case officer: Rita Burns). Other Planning Matters d Hurst Farm – contact from Homes England.	
4	Financial Matters <u>General Finance</u> a To review and authorise items for payment. b To review the first quarter's financial statements. c Councillor Pascoe request to undertake further tree maintenance related courses. <u>Financial Matters Relating to the Hall Improvement Project</u> d To review and approve the first payment to Sunninghill Construction Ltd for the Hall Improvement works.	

	e	To authorise the signing of a Grant Agreement with Lewes District Council for the payment of the CIL grants for the Hall Improvement Project.	
	f	To note the anticipated receipt of the Public Works Loans Board loan and first CIL payment relating to the Village Hall Project.	
5		To Review, Update as Necessary and Re-Adopt the Following Policies & Other Documents	
	a	Information Security Incident Policy	
	b	Internet & Email Usage Policy	
	c	IT Security Policy – Councillors	
	d	IT Security Policy – Staff	
	e	Pensions Discretion Policy	
	e	Privacy Notice - Staff	
	g	Social Media Policy	
	h	Grants Policy	
6		Reports from Councillors	
	a	Queen's Platinum Jubilee Celebration – June 2022.	ND
	b	Loose kerbstones.	EP
	c	Village Recycling Day	NB
7		Village Hall Improvement Project	
	a	To note the content of the minutes from the Site Meeting held on 17 th June.	
8		Correspondence	
	a	South East Water - consultation for their draft Dry Weather Plan. Consultation closes 2 nd August 2021.	Clerk
	b	Email from the Traffic Safety Team at East Sussex Highways, in response to the Parish Council reporting the accident on Green Road near Travis Perkins last month.	
	c	Consultation on proposed changes to local constituencies . Consultation period ends 2 August 2021.	
	d	Thanks for action taken at the playground.	
	e	Working in partnership to Tackle Loneliness & Isolation virtual conference, 19 th October 2021.	
	f	Invitation to attend a virtual Construction Forum – Thurs 15 July, 9.30-11am.	
	g	Social media training courses.	
	h	Lewes District Council consultation on the Local Council Tax Reduction Scheme for 2022/23. Consultation runs until 10 th July 2021.	
9		Items for Noting or Inclusion on Next Agenda	All
10		Date of Next Meeting	
	a	Monday 26 th July 2021– Parish Council Meeting	

*Comments to be with Lewes District Council by 1st July 2021

**Comments to be with LDC by 9th July 2021

***Comments to be with LDC by 12th July 2021