Clerk: Ms Liz Gander Tel: 01444 471898



Parish Council Office The Cock Inn North Common Road Wivelsfield Green RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Monday 28th June 2021** at **7.30pm**, at Wivelsfield Church Hall, Church Lane, Wivelsfield, RH17 7RD.

Liz Gander (Clerk)

23 June 2021

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

<u>AGENDA</u>

Agenda Item		Description	Responsibility
1		Apologies for Absence	
2		Declarations of Members' Interests	All councillors
	а	To receive declarations of interest from Councillors on items on the agenda	
	b	To receive (and grant if appropriate) written requests for dispensations	
		for disclosable pecuniary interests	
3		Planning Matters	
		To consider the Planning Applications below and any others received	
		between the publication of this agenda and the meeting.	
	а	<u>LW/21/0285 – St Peter & St John the Baptist Church, Church Lane</u> -	
		Alterations to south porch roof to remedy problems with rain water	
		leaking down the north wall of the porch and new glazed doors to replace	
		wooden doors.* (Case officer: Tom Bagshaw).	
	b	<u>LW/21/0263 – Wivelsfield Vicarage, Church Lane</u> – erection of log cabin	
		summer house in rear garden.** (Case officer: Rita Burns).	
	с	<u>LW/21/0287 – Jeanie Deans, Green Road</u> - Rear ground floor extension	
		and loft conversion with front and rear dormers with associated	
		alterations.*** (Case officer: Rita Burns).	
		Other Planning Matters	
	d	Hurst Farm – contact from Homes England.	
4		Financial Matters	
		<u>General Finance</u>	
	а	To review and authorise items for payment.	
	b	To review the first quarter's financial statements.	
	с	Councillor Pascoe request to undertake further tree maintenance related	
		courses.	
		Financial Matters Relating to the Hall Improvement Project	
	d	To review and approve the first payment to Sunninghill Construction Ltd for	
		the Hall Improvement works.	

e To authorise the signing of a Grant Agreement with Lewes District Council for the payment of the CLL grants for the Hall Improvement Project. f To note the anticipated receipt of the Public Works Loans Board Ioan and first CLL payment relating to the Village Hall Project. 5 To Review, Update as Necessary and Re-Adopt the Following Policies & Other Documents a Information Security Incident Policy b Internet & Email Usage Policy c IT Security Policy - Councillors d IT Security Policy - Staff g Social Media Policy f Grants Policy f Reports from Councillors a Queen's Platinum Jubilee Celebration - June 2022. b Loose kerbstones. c Village Hall Improvement Project a To note the ontent of the minutes from the Site Meeting held on 17 th June. 8 Correspondence a South East Water - consultation for their draft Dry Weather Plan. Consultation close 2 nd August 2021. Enval b Email from the Traffic Safety Team at East Sussex Highways, in response to the Parish Council reporting the accident on Green Road near Travis Perkins last month. c Consultation closes 2 nd August 2021. b	Wivelsfi	eld Paris	h Council Agenda for the Parish Council Meeting to be I	Held 28 June 2021
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*Comments to be with Lewes District Council by 1st July 2021 **Comments to be with LDC by 9th July 2021 ***Comments to be with LDC by 12th July 2021