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Parish Council Office  
Wivelsfield Village Hall  
Eastern Road  
Wivelsfield Green  
RH17 7QG

You are summoned to attend a **Parish Council meeting** to be held on **Monday 3<sup>rd</sup> July 2023** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

## Agenda

Agenda Item		Description
1	a	<b>Apologies for Absence</b> To note any apologies for absence from this meeting
2	a b	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3		<b>Public Forum</b> Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4	a	<b>To Approve the Minutes of:</b> The Annual Meeting of the Parish Council held 12 <sup>th</sup> June 2023
5	a	<b>Appointment of Representatives</b> To agree which councillor will lead on planning for Remembrance Sunday
6	a b d e f	<b>Planning Matters</b> <b>To consider the new applications below and any received between the publication of this agenda and the meeting</b> <u>LW/23/0277 - 1 Park View, South Road</u> - Replacement and extension of existing ground floor side and rear extensions, first floor rear bay window. (Case Officer: James Smith)** <b>Tree Works Applications for Consideration</b> <u>TW/23/0037/TPO - 38 Charlwood Gardens</u> - T1 - Mature Oak - Crown Reduction by 3m. (Case Officer: Nick Jones)*  <b>Notice of Planning Approval Received</b> (for information only) <u>LW/23/0243 - More House Farm, Ditchling Road</u> - 6ft high deer fence, creating a 1.5-acre secure dog walking field.  <b>Tree Works Applications Approved</b> (for information only) <u>TW/23/0039/TPO - Wood House, North Common Road</u> - T1-Oak - 2.5m crown reduction on the south west side of the tree. <u>TW/23/0032/TPO - Land Adjacent To Mill Rose Way</u> - G1 - Ash - Remove dead stems within group, T9 - Oak - Remove significant deadwood; climbed inspection of old wound,

	g	<p>T13 - Sycamore - Remove significant deadwood, T20 - Sycamore - Dismantle and fell to ground level, T22 - Lombardy Poplar - Remove significant deadwood, T27 - English Oak - Remove significant deadwood and tarpaulin, T17 - Sycamore - Dismantle and fell to ground level, T8 - Cherry - Height reduction by 1.5m (from 15m to 13.5m) radial spread reduction by 2m (from 6m to 4m) on the Southern aspect only to reduce overhang on neighbouring property with natural crown shape maintained and removal of dead wood, T19 - Silver Birch - Height reduction by 9m (from 14m to 5m) to retain as habitat (dead/dying tree) leaving bat box in place.</p> <p><b>Other Planning Matters</b> Update on the Springfield Industrial Estate site.</p>
<b>7</b>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p>	<p><b>Financial Matters</b> <u>General Finance</u></p> <p>To approve this month's payments</p> <p>To review the first quarter's financial statements</p> <p>To consider transferring some money from the Council's community bank account, to a savings account (perhaps with a different provider), to take advantage of higher interest rates</p> <p>To agree to make monthly payments for the new IT contract via direct debit</p> <p>To agree updates to the Council's Financial Regulations to reflect item 7e above and for the Clerk's use of a council debit card (now received)</p> <p>To ratify agreement to the new IT contract with Tetrabyte</p>
<b>8</b>	<p>a</p> <p>b</p>	<p><b>Clerk's Report</b></p> <p>Actions List</p> <p>To agree the Method Statement and Risk Assessment for the temporary speed indicator device.</p>
<b>9</b>	<p>a</p> <p>b</p>	<p><b>Reports from Parish Councillors</b></p> <p>Report from the Village Hall Management Committee held on 13 June 23</p> <p>To agree topics for any further discussion to be had with the Management Committee</p>
<b>10</b>		<p><b>Reports from District &amp; County Councillors, MP &amp; PCSO</b></p> <p>To note any written reports received prior to the meeting</p>
<b>11</b>		<b>Items to be taken to the Next Lewes District Association of Local Councils Meeting</b>
<b>12</b>	<p>a</p> <p>b</p> <p>c</p> <p>d</p>	<p><b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b></p> <p>Information and meeting offer from the Sussex Community Housing Hub</p> <p>D-Day Anniversary Guide – 2024</p> <p>Information from Transport for the South East</p> <p>Feedback from the East Sussex Countryside Team about the bridleway from Eastern Road to St Georges</p>
<b>13</b>		<b>Items for Noting or Inclusion on Next Agenda</b>
<b>14</b>	a	<p><b>Date of Next Meeting</b></p> <p>Monday 7<sup>th</sup> August 2023 – Parish Council Meeting</p>

\*Comments to be with Lewes District Council (LDC) by 11<sup>th</sup> July 2023

\*\*Comments to be with LDC by 21 July 2023