

**To Members of the Parish Council**

You are summoned to attend a **Parish Council meeting** to be held on **Monday 3<sup>rd</sup> March 2025 at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Liz Gander (Clerk)

Agenda Item		Description
1	a	<b>Apologies for Absence</b> To note any apologies for absence from this meeting
2	a b	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3		<b>Public Forum</b> Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4	a b	<b>To Approve the Minutes of:</b> a The Parish Council meeting held 3 <sup>rd</sup> February 2025 b The extraordinary meeting held 17 <sup>th</sup> February 2025
5	a b c d e	<b>Planning Matters</b> <b>To consider the new applications listed below and any others received between the publication of this agenda and the meeting</b> a <u>LW/25/0045 - Cumbria, Green Road</u> - Demolition of garage, proposed two-storey side extension, single-storey rear extension and fenestration alterations. (Case Officer: James Emery). Consultation deadline Monday 10 <sup>th</sup> March. b <u>LW/25/0044 - Green Park Farm, Green Road</u> - Single storey side extension and first floor side extension. (Case Officer: James Emery). Consultation deadline 18 <sup>th</sup> March. <b>Tree Works Applications for Consideration at the Meeting</b> c <u>TW/25/0011/TPO - 17 Charlwood Road</u> - T3 - Oak - Pollard by reducing height by approx 5m. (Case Officer: Mark Pullen). Consultation deadline 7 <sup>th</sup> March d <u>TW/25/0016/TPO - Theobalds Farm, Theobalds Road</u> - T2 - Large Oak - Crown reduction by 2m and Crown lift up to 5m. (Case Officer: Mark Pullen). Consultation deadline 12 <sup>th</sup> March <b>Planning Applications Approved by Lewes District Council (LDC) (for information only)</b> e <u>LW/24/0804 - Annexe At Kelowna, 94 Valebridge Road</u> - Single storey side extension with double garage.

	<p>f</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p> <p>l</p>	<p><b>Planning Applications Refused by LDC</b> (for information only)  <u>LW/22/0421 - Land Adjacent To Kiln Cottage, Coldharbour Farm, Hundred Acre Lane -</u>  Revised plans to develop a single 4 bed home, part single and part 2 storey, including garage and access (Revision is to previously proposed a) two homes and b) single 5 bed home) Site description the same as previous.</p> <p><b>Other Planning Matters</b></p> <p>To note receipt of an updated draft submission to the consultation for LW/24/0820 – Land South of Green Road, from the Council's planning consultants.</p> <p>To acknowledge receipt of the revised Housing Needs Survey report from AiRS.</p> <p>To note any updates on the South Road and Ditchling Road developments.</p> <p>Notification of upcoming planning application for 130 homes at Land off Lunces Hill (part of which falls within the Haywards Heath boundary, but the majority of which lies within Wivelsfield Parish)</p> <p>Land East of Ditchling Road – to review ESCC's responses to the Council's questions about the proposed Highways scheme for this development (LW/21/0729), and to make any further comments with regard to the detailed design proposals to provide a new site access with right turn lane, footway, pedestrian refuge crossing place and bus stops on Ditchling Road. Comments to be with East Sussex County Council by 14<sup>th</sup> March.</p>
<p><b>6</b></p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p>	<p><b>Financial Matters</b></p> <p>To approve this month's payments and to note and ratify items paid since the last meeting</p> <p>To note and agree any recommended movements in budgets</p> <p>To review any grant applications received</p> <p>Notification from the Council's IT provider that Microsoft will be increasing its prices by 5% from April 2025</p> <p>To approve quotes for replacing the lantern on Downsview Drive column F and Strood Gate column A, at a cost of £566.06 each (ref: TPB-0729 &amp; TPB-0730).</p> <p>To consider purchasing a solar kit for the temporary speed indicator device (SID), at a cost of £424.22 &amp; VAT</p>
<p><b>7</b></p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p>	<p><b>Updates on Matters Discussed at Previous Meetings</b> (not included elsewhere on the agenda)</p> <p>CIL receipts from proposed development on land South of Green Road (NT)</p> <p>Meeting with LDC enforcement officer (HM)</p> <p>Queries re allotments, community orchard and road names at Cala Homes site (SM)</p> <p>Rights of Way Access Plan – consultation deadline for parish councils (only) extended to 11<sup>th</sup> April</p>
<p><b>8</b></p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p>	<p><b>Clerk's Report</b></p> <p>To review and consider the findings of the annual play area inspection, including assessment of play value and life span</p> <p>To discuss the format for and content of the Annual Parish Meeting, to be held on Wednesday 7<sup>th</sup> May</p> <p>Update re temporary SID sites</p> <p>Green Road bus shelter</p> <p>Map project</p> <p>Football wall &amp; basketball court</p>
<p><b>9</b></p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p>	<p><b>Reports from Parish Councillors</b></p> <p>To highlight priorities for the Community Infrastructure Working Group</p> <p>Website update</p> <p>To discuss a protocol for use of the Parish Council's meeting room</p> <p>Footbridge from the green, to Green Park Corner</p>

<b>10</b>		<p><b>Reports from District &amp; County Councillors, MP &amp; PCSO</b> To note any written reports received prior to the meeting</p>
<b>11</b>	<p>a b c d e f</p>	<p><b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b></p> <p>Request for support of the safety of lithium-ion batteries campaign</p> <p>Worknest – HR support</p> <p>Concerns about accidents on the former Royal Oak bend, B2112 Ditchling Road</p> <p><a href="#">Sussex &amp; Brighton devolution consultation</a>. Consultation ends 13<sup>th</sup> April 2025</p> <p>Invitation to attend a devolution briefing for town and parish councils</p> <p><a href="#">Lewes District Housing Allocations Policy Consultation</a> – consultation period ends 5pm, Friday 18<sup>th</sup> April 2025</p>
<b>12</b>		<p><b>Items for Noting or Inclusion on Next Agenda</b></p>
<b>13</b>	<p>a</p>	<p><b>Date of Next Meeting</b> Parish Council Meeting – 7<sup>th</sup> April 2025</p>