

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are summoned to attend a virtual Parish Council meeting to be held on **Tuesday 4 May 2021 at 7.30pm**.

The meeting will take place using the 'Zoom' Platform. Anyone wishing to attend is asked to email the Clerk via clerk@wivelsfield.org.uk by 4pm on the day of the meeting to request a meeting ID and password.

Liz Gander (Clerk)
28 April 2021

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2 a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3 a b	Election of Chair To elect a Chair for the 2021-22 Council year. To elect a Vice-Chair (if the Council wishes to do so)	
4 a	To Approve the Minutes of: The Parish Council Meeting held 12 April 2021	All councillors
5 a b c d e f g	To Review the Following Policies & Other Documents Standing Orders Scheme of Delegation Asset Register Working Group Terms of Reference Complaints Procedure Freedom of Information Policy Communications with the Press & Media	Councillors
6 a b c d	To Note and Review the Following: Insurance arrangements Annual Subscriptions Use of Direct Debits Dates and times of meetings for this Council year	Clerk

7	a b c d	Appointment of Representatives to Outside Bodies Lewes District Association of Local Councils East Sussex Association of Local Councils Wivelsfield Village Hall Management Committee Inter-council steering group to discuss proposed 3000 home development at East Chiltington and overall development proposals within the Lewes District.	
8	a b c d e	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting. a <u>LW/21/0240 – Oakfields, Theobalds Road</u> - proposed extension and renovation of existing swimming pool accommodation.* (Case officer: James Smith) b <u>LW/21/0142 - Rogers Farmhouse, Rogers Farm, Ditchling Road</u> - The proposed roof conversion to an existing timber framed garage by installing an almost full width, slightly under maximum height dormer to increase the habitable space within the roof. To be used as an Annexe to the main property as approved under under application refs LW/20/0744 and LW/20/0745 to include New Timber Stair in place of the existing steel spiral staircase New extended roof covering over the proposed stair New double doors with Juliette Balcony to replace the existing window New Garden Room/Gazebo by Crown Pavilions. (Case Officer: James Emery).** Notice of Planning Permission Received (for information only) c <u>LW/21/0128 – Coldharbour Park, Hundred Acre Lane</u> - Loft conversion with gable window and dormer roof extensions with re-cladding of existing dormer. Other Planning Matters d <u>Further information regarding the withdrawal of application DM/17/2739 - Land To The East And West Of Hurst Farm Hurstwood Lane</u> for development of up to 375 new homes, a 2 form entry primary school with Early Years provision, a new burial ground, allotments, Country Park, car parking, 'Green Way', new vehicular accesses and associated parking and landscaping. e <u>Springfield Site</u> – update.	All councillors
9	a b c d	Financial Matters a To review and authorise items for payment. b To review quotes for wet pour surfacing. c Notification of CIL receipt. d Request for a donation to the Kent, Surrey & Sussex Air Ambulance.	Clerk
10	a b c	Clerk's Report a To propose the refurbishment of Lars Laj playground equipment (staining/wood protection needed). b To propose the refurbishment of bus shelter on Green Road (staining/wood protection needed). c Remedial work at green.	Clerk
11	a b	Reports from Councillors a Neighbourhood Plan review – update. b To consider whether the ‘Wivelsfield Parish Neighbourhood Plan: Review 2021’, put together by the Neighbourhood Plan Working Group, is ready to be approved as an addendum to the Neighbourhood Plan made in 2016.	

12	a	Village Hall Improvement Project Update.	Clerk
13	a b c d e f g h	Correspondence Traffic calming initiative proposals for Wivelsfield Green. Planning guidance re Lewes Local Plan. CPRE Sussex Manifesto for the 2021 Local Elections. Invitation to attend the second Lewes District Climate Action Forum, 11 May, 4-5.30pm. The Open Spaces Society 'Grant a Green' campaign. Request to consider moving the dog bin on Eastern Road to just beyond Woods Ground, by the field entrance used by many dog walkers. To consider whether there is anything it would be appropriate to apply to the 'Welcome Back Fund' for. Consultation about electronic communications infrastructure.	Clerk
14		Items for Noting or Inclusion on Next Agenda	All
15	a	Date of Next Meeting Monday 14 June 2021– Parish Council Meeting	

*Comments to be with Lewes District Council by 12 May 2021

**Comments to be with LDC by 24 May 2021