

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Monday 4th April 2022 at 7pm, at the Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

30 March 2022

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	To Approve the Minutes of: a The Parish council Meeting held 7 th February 2022 b The Parish Council Meeting held 7 th March 2022	All councillors
4	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting a <u>LW/22/0155 – 53 Downsview Drive</u> – erection of a single storey rear extension.* b <u>DM/22/0733 - Land At Rogers Farm, Fox Hill</u> - Erection of 20 dwellings with associated amenity/garden, landscaping and access/parking arrangements. (Case Officer – Steven King – MSDC) ** c <u>LW/22/0157 – Jenners, Green Road</u> - Proposed outbuilding to front. (Case Officer: James Emery)*** d <u>LW/22/0168 – Land to the North of Clearview, Nursery Lane</u> - To regularise the existing barn. (Case Officer: Tom Bagshaw)**** Notice of Planning Approval Granted (for information only) e <u>LW/22/0058 Nettles, Green Road</u> – Demolition of existing attached residential garage, replacement with new attached single storey clinic on garage footprint. f <u>LW/22/0031 - Woodpeckers, Ditchling Road</u> – Demolition of existing outbuilding and replacement with single-storey pitched roof annexe and single storey flat roof rear extension with skylight.	All councillors

	g	<u>LW/22/0006 – 25 Green Park Corner</u> – single storey rear extension with 4 no. rear rooflights and 3 no. front rooflights.	
	h	<u>LW/21/0437 – Winters Farm Courtyard, North Common Road</u> – demolition of existing office buildings and construction of 1no dwelling and garage.	
	i	<u>LW/21/0287 – Jeanie Deans, Green Road</u> – rear ground floor extension and loft conversion with front and rear dormers with associated alterations.	
	j	Notice of Withdrawn Application <u>LW/21/00781 – Clearview, Nursery Lane</u> – the existing structure is a builders yard and associated storage/workshop (sui generis).	
	k	Other Planning Matters To consider an enquiry from the applicant for LW/21/0729, Land East of Ditchling Road, regarding provision of a community facility as part of the development.	
	l	To discuss who will represent the Parish Council at the Lewes District Council Planning Committee when the applications for Land East of Ditchling Road (LW/21/0729) and Land on South Road (LW) are considered.	
5		Financial Matters <u>General Finance</u> a To review and authorise items for payment. b To note the financial statements for quarter 4 of the 2021-22 financial year. c Invitation to progress to submitting a formal CIL bid, following the recent expression of interest. d Grant application from the Community Speed Watch group for a new speed monitoring device. <u>Financial Matters Relating to the Hall Improvement Project</u> Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960). e • The contractor's application for an extension of time.	All councillors
6		Clerk's Report a Actions list. b Advice for planting trees on the Village Green, in place of the Horse Chestnuts felled last year. c Recommendations from a review of the Council's Office 365 system. d Help needed to list/map all road signs/village gateways in the Parish and to determine which we wish Burgess Hill Town Council to quote for cleaning/painting. e Asset inspection.	Clerk
7		Reports from Councillors a Feedback from the Strengthening Local Relationships meeting with Highways held on 18 th March. b To consider which roads to put forward for Highways to consider for build-outs. c To consider whether there are any minor road safety initiatives that could be put forward to Highways for consideration under the funding pot recently made available.	ID/HM/SM All All All

	d	To consider whether to write to Highways to appeal for costs of licence applications for street furniture etc to be waived or reduced for town and parish councils.	All
	e	To agree who will meet with Highways representatives to discuss locations for a temporary speed indicator device.	All
	f	Feedback on the Wivelsfield Recycling Day held on the 19 th March.	RM
	g	West Wood.	SM
	h	To suggest a regular planning piece in the Wivelsfield News, summarising recent applications.	RM
	i	List of volunteers.	
8		Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting	Clerk
	a	Letter from the Green Lane Association.	
	b	NALC briefing re support for Ukraine.	
	c	London 2 Brighton Challenge, 28-29 th May, passing through Wivelsfield.	
	d	Information about the draft West Sussex Transport Plan.	
	e	NALC letter to smaller councils – response required by 30 April 2022.	
	f	Speed monitoring – invitation to jointly purchase a Traffic Radar device with other local councils.	
	g	Update re the rollout of electric vehicle charging points locally.	
	h	Invitation to attend a ‘pathway to net zero’ workshop on 24 th May, 10am-12pm.	
	i	Request to pursue initial conversations re upgrading sections of the bridleway between Eastern Road and St Georges.	
	j	Query about whether the Council plans to run another Community Clean Up day.	
9		Items for Noting or Inclusion on Next Agenda	All
10		Date of Next Meeting	
	a	Monday 9 th May 2022 – Parish Council Meeting	
	b	Thursday 12 th May 2022 – Annual Parish Meeting	

*Comments to be with Lewes District Council by 31st March 2022 (an extension agreed until after this meeting)

**Comments to be with Mid Sussex District Council by 30th March (extension agreed until after this meeting)

***Comments to be with LDC by 8th April 2022

****Comments to be with LDC by 13th April 2022