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**WIVELSFIELD**  
 PARISH COUNCIL

Parish Council Office  
 Wivelsfield Village Hall  
 Eastern Road  
 Wivelsfield Green  
 RH17 7QG

**To Members of the Parish Council**

You are summoned to attend a **Parish Council Meeting** to be held on **Monday 4<sup>th</sup> July 2022** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

**Liz Gander** (Clerk)  
 29<sup>th</sup> June 2022

**OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

**AGENDA**

Agenda Item	Description	Responsibility
1	<b>Apologies for Absence</b> To note any apologies for absence from this meeting.	
2	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	<b>To Approve the Minutes of:</b> a The Parish Council Meeting held 6 <sup>th</sup> June 2022 b The Extra-ordinary Meeting held 27 <sup>th</sup> June 2022	All councillors
4	<b>Planning Matters</b> <b>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting</b> a <u>LW/22/0381 – Nettles, Green Road</u> - Demolition of existing attached residential garage, replacement with new attached single storey clinic on garage footprint. (Case Officer: Rita Burns)* b <u>LW/22/0411 – 12 Blackmores</u> – rear dormer and 3 no. front roof lights. (Case Officer: James Emery)** c <u>LW/22/0421 - Land Adjacent To Kiln Cottage, Coldharbour Farm, Hundred Acre Lane</u> - Erection of 2 no. detached dwellings with car parking and associated works (re-submission of planning ref: LW/21/0192).*** <b>Other Planning Matters</b> d To ratify submission of further comments to the Planning Inspectorate, re Appeal APP/P1425/W/22/3299370. e Inquiry process for the above appeal. f To consider whether to register as a Rule 6 party for the above (if still possible to do so). g Letter from the agent for the recent Bee Tree Vineyard application.	All councillors
5	<b>To Review the Following Policies &amp; Other Documents</b> a Information Security Incident Policy b Internet & Email Usage Policy c IT Security Policy – Councillors	All councillors

	d e f g h	IT Security Policy – Staff Pensions Discretion Policy Privacy Notice - Staff Social Media Policy Grants Policy	
<b>6</b>		<b>Financial Matters</b> <u>General Finance</u> a To review and authorise items for payment. b Request for donation from the Kent, Surrey & Sussex Air Ambulance. c CPRE annual subscription request. d To consider a donation for the Monday Group, which does a lot of work to maintain stiles and footpaths around Wivelsfield.	All councillors
<b>7</b>	a b	<b>Clerk's Report</b> a Distribution of defibrillator cabinet codes. b Minor Repairs.	Clerk
<b>8</b>	a b c d	<b>Reports from Councillors</b> a West Wood. b Feedback from the recent ESALC Chairs' forum. c Damage to kerb on Green Road. d To consider how to attract new councillors to fill the vacant seats.	ID ID ID HM
<b>9</b>	a b c d e f g h i	<b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b> a Email regarding various matters around the village. b Thanks from residents of Downscroft. c Fly posting on the new telephone box book exchange and request to have an anti-fly posting sign made. d Notification of the Mid Sussex Site Allocations DPD: Inspector's Report. e Failure to receive notification of the planning appeal for South Road. f Invitation to pass comments on sites presented in the LDC Land Availability Assessment to LDC via the Head of Planning. g Government response to the Levelling Up, Housing and Communities Select Committee Report on the Future of the Planning System in England. h Transport for the South East – consultation on draft Strategic Investment Plan. i Invitation to meet with other local councils to discuss planning appeals, 7 <sup>th</sup> July at 6pm on Zoom.	Clerk
<b>10</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	All
<b>11</b>	a	<b>Dates of Next Meetings</b> Monday 1 <sup>st</sup> August 2022 – Parish Council Meeting	
<b>12</b>		<b>Staffing Matters</b> <b>Exclusion of the Press and Public</b> By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).	

\*Comments to be with Lewes District Council (LDC) by 29<sup>th</sup> June (extension requested for after this meeting)

\*\* Comments to be with LDC by 15<sup>th</sup> July 2022

\*\*\*Comments to be with LDC by 20<sup>th</sup> July 2022