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Parish Council Office
Wivelsfield Village Hall
Eastern Road
Wivelsfield Green
RH17 7QG

To Members of the Parish Council

You are summoned to attend a **Parish Council Meeting** to be held on **Monday 4th July 2022** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)
29th June 2022

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item		Description	Responsibility
1	a	Apologies for Absence To note any apologies for absence from this meeting.	
2	a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	a b	To Approve the Minutes of: The Parish Council Meeting held 6 th June 2022 The Extra-ordinary Meeting held 27 th June 2022	All councillors
4	a b c d e f g	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting <u>LW/22/0381 – Nettles, Green Road</u> - Demolition of existing attached residential garage, replacement with new attached single storey clinic on garage footprint. (Case Officer: Rita Burns)* <u>LW/22/0411 – 12 Blackmores</u> – rear dormer and 3 no. front roof lights. (Case Officer: James Emery)** <u>LW/22/0421 - Land Adjacent To Kiln Cottage, Coldharbour Farm, Hundred Acre Lane</u> - Erection of 2 no. detached dwellings with car parking and associated works (re-submission of planning ref: LW/21/0192).*** Other Planning Matters To ratify submission of further comments to the Planning Inspectorate, re Appeal APP/P1425/W/22/3299370. Inquiry process for the above appeal. To consider whether to register as a Rule 6 party for the above (if still possible to do so). Letter from the agent for the recent Bee Tree Vineyard application.	All councillors
5	a b c	To Review the Following Policies & Other Documents Information Security Incident Policy Internet & Email Usage Policy IT Security Policy – Councillors	All councillors

	d e f g h	IT Security Policy – Staff Pensions Discretion Policy Privacy Notice - Staff Social Media Policy Grants Policy	
6	a b c d	Financial Matters <u>General Finance</u> To review and authorise items for payment. Request for donation from the Kent, Surrey & Sussex Air Ambulance. CPRE annual subscription request. To consider a donation for the Monday Group, which does a lot of work to maintain stiles and footpaths around Wivelsfield.	All councillors
7	a b	Clerk's Report Distribution of defibrillator cabinet codes. Minor Repairs.	Clerk
8	a b c d	Reports from Councillors West Wood. Feedback from the recent ESALC Chairs' forum. Damage to kerb on Green Road. To consider how to attract new councillors to fill the vacant seats.	ID ID ID HM
9	a b c d e f g h i	Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting Email regarding various matters around the village. Thanks from residents of Downscroft. Fly posting on the new telephone box book exchange and request to have an anti-fly posting sign made. Notification of the Mid Sussex Site Allocations DPD: Inspector's Report. Failure to receive notification of the planning appeal for South Road. Invitation to pass comments on sites presented in the LDC Land Availability Assessment to LDC via the Head of Planning. Government response to the Levelling Up, Housing and Communities Select Committee Report on the Future of the Planning System in England. Transport for the South East – consultation on draft Strategic Investment Plan. Invitation to meet with other local councils to discuss planning appeals, 7 th July at 6pm on Zoom.	Clerk
10		Items for Noting or Inclusion on Next Agenda	All
11	a	Dates of Next Meetings Monday 1 st August 2022 – Parish Council Meeting	
12		Staffing Matters Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).	

*Comments to be with Lewes District Council (LDC) by 29th June (extension requested for after this meeting)

** Comments to be with LDC by 15th July 2022

***Comments to be with LDC by 20th July 2022