

Clerk: Ms Liz Gander
Tel: 01444 471898
Email: clerk@wivelsfield.org.uk



Parish Council Office
Wivelsfield Village Hall
Eastern Road
Wivelsfield Green
RH17 7QG

To Members of the Parish Council

You are summoned to attend a **Parish Council Meeting** to be held on **Monday 6th June 2022** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

31/5/2022

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	To Approve the Minutes of: a The Annual Meeting of the Parish Council held 9 th May 2022	All councillors
4	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting a <u>LW/22/0349 - Bee Tree Vineyard, Land West Of South Road</u> - Erection of 2no. camping structures on timber platforms and 1no. camping pitch; and the partial conversion of agricultural barn for camping facilities, alterations to fenestration and erection of pergola over decking with associated landscaping and ecological works. (Case Officer: Rita Burns).* Notices of Planning Approval Granted (for information only) b <u>LW/22/0157 - Jenners, Green Road</u> - Outbuilding to front. c <u>LW/22/0228 - 30 Ash Way</u> - Single storey rear extension with flat roof and roof lantern. Notices of Refusal (for information only) d <u>LW/21/0729 Land East Of Ditchling Road</u> - outline application with all matters reserved except for access for the erection of up to 96no. dwellings.	All councillors

	e	<u>LW/22/0195 Longfields, Ditchling Road</u> - Two storey side extension and single storey rear flat roof extension with lantern roof light.	
	f	Notification of Appeal <u>APPEAL/22/0016 – Re LW/21/0754 – Land Opposite South Cottage, South Road</u> - Outline planning application (some matters reserved except for means of access) for the erection of up to 45 homes (including 40% affordable) and formal and informal open space including new woodland planting and play areas.	
	g	Other Planning Matters To discuss whether the Council would wish to engage a planning consultant to advise and put together a case re the appeal under 4f above.	
	h	To raise any queries the Council might have, in relation to Lewes District Council's Enforcement Policy Statement.	
5		To Review the Following Policies & Other Documents	All councillors
	a	Code of Conduct	
	b	Dismissal & Disciplinary Procedure	
	c	Document Retention Policy	
	d	Filming & Recording of Meetings Policy	
	e	Grievance Procedures	
	f	Health & Safety Policy	
6		Financial Matters	All councillors
		<u>General Finance</u>	
	a	To review and authorise items for payment.	
	b	Notification of CIL bid recommendation for approval.	
		<u>Financial Matters Relating to the Hall Improvement Project</u>	
		Exclusion of the Press and Public	
		By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).	
	c	<ul style="list-style-type: none"> To review, discuss and approve (if appropriate) the final contract sum as proposed by Sunninghill. 	
7		Clerk's Report	Clerk
	a	Actions list.	
	b	To review and agree sites for a temporary speed indicator device, following the site meeting with East Sussex Highways.	
	c	To discuss cleaning arrangements for the office and public toilets, and electricity charges for the office.	
8		Reports from Councillors	HM ALL
	a	Feedback from the last Lewes District Association of Local Councils meeting.	
	b	Review of the Annual Parish Meeting.	
9		Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting	Clerk
	a	Notification of the submission of the East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan Revised Policies (for information only).	

	b c d	The Monday Group – thanks for the Council's support and copy of their annual report. Action in Rural Sussex survey. Update from Maria Caulfield MP.	
10		Items for Noting or Inclusion on Next Agenda	All
11	a b	Dates of Next Meetings Monday 27 th June 2022 – Extra-ordinary Meeting Monday 4 th July 2022 – Parish Council Meeting	

*Comments to be with Lewes District Council (LDC) by 17th June 2022