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Parish Council Office
Wivelsfield Village Hall
Eastern Road
Wivelsfield Green
RH17 7QG

You are summoned to attend a **Parish Council meeting** to be held on **Monday 6th November 2023 at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

Agenda

| Agenda Item | | Description |
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| 1 | a | Apologies for Absence To note any apologies for absence from this meeting |
| 2 | a b | Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests |
| 3 | | Public Forum Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary. |
| 4 | a | To Approve the Minutes of: The Parish Council meeting held 2 nd October 2023 |
| 5 | a b c d e | Planning Matters To consider the new applications below and any received between the publication of this agenda and the meeting <u>LW/23/0629 - Land Adjacent to Magpie Ridge, South Road</u> - To regularise the land currently being used as part of a contracting business - Class B2/B8 - Resubmission of refusal LW/23/0344. (Case Officer: James Emery)* <u>LW/23/0631 - Moors Cottage, Slugwash Lane</u> - Change of use and erection of 2no. dwellings, demolition of outbuildings and structures, partial demolition of stables, with associated landscaping including remodelling of existing sand school and repositioning of two partially retained stables. (Case Officer: Marc Dorfman)*** <u>LW/23/0648 - Clearview, Nursery Lane</u> - Erection of detached two bay carport, removal of existing external timber staircase to side elevation with window replacing first floor entrance. (Case Officer: James Emery)**** <u>LW/23/0538 - Summerdale, North Common Road</u> - Drop kerb and driveway extension. (Case Officer: Ella Rigluth)***** Tree Works Applications for Consideration <u>TW/23/0093/TCA - 4 Church Lane</u> - T1- Honey Locust (smothered in climbing Rose) - Reduce the tree canopy (together with Rose) by up to 2m in height and 1m in radial spread. (Case Officer: Nick Jones)* |

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| | <p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p> <p>l</p> <p>m</p> <p>n</p> <p>o</p> <p>p</p> | <p><u>TW/23/0094/TPO - Former 'Nuggets', Valebridge Road</u> - T61 - Oak - Crown Lift of 2m. (Case Officer: Nick Jones)**</p> <p>Notices of Planning Approval Received (for information only)</p> <p><u>LW/23/0397 – Shadycombe, Slugwash Lane</u> - Two single storey rear extensions, infill extension at front elevation, garage conversion at side elevation with alterations to fenestration at all elevations.</p> <p><u>LW/23/0386 - 8 Coppards Close</u> - Removal of existing rear conservatory, hip to gable side roof extension and rear dormer.</p> <p><u>LW/23/0140 - Bramble Lodge, Nursery Lane</u> - Section 73a retrospective application for single storey moveable and temporary dwelling for accommodation whilst works are carried out to adjacent properties and buildings.</p> <p><u>LW/23/0100 - Land To The North Of Clearview, Nursery Lane</u> - Demolition of existing two-storey outbuilding, construction of a two-storey 4no. bed dwelling house.</p> <p><u>LW/21/0867 – Springfield Industrial Estate, Ditchling Road</u> - Demolition and redevelopment of existing site to deliver 30.no new residential dwellings with new access road and associated landscaping, amenity space, car parking, cycle and refuse storage.</p> <p>Other Planning Matters</p> <p>Further information about the Springfield Industrial Estate site</p> <p>Response from the Head of Planning at Lewes District Council, to a letter sent by the Parish Council regarding development pressure, the Local Plan and housing numbers</p> <p>Email from CPRE regarding the draft Lewes Local Plan</p> <p>To note and make observations about the LDC document 'Towards a Local Plan spatial strategy and policies directions'</p> <p>Protection for Antye Field as an asset of community value</p> <p>.</p> |
| 6 | <p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p> | <p>Financial Matters</p> <p>To approve this month's payments</p> <p>Financial statements to 31 October 2023</p> <p>Draft Budget 2024/25</p> <p>Urban verge cutting options 2024</p> <p>To consider purchasing a new laptop for the Clerk</p> <p>To note an update to Online Banking Procedures, reflecting a new phone number to call for Co-op business banking</p> <p>To update banking signatories</p> <p>To consider providing funding to preserve signage at Jacob's post</p> <p>Receipt of neighbourhood CIL (Community Infrastructure Levy)</p> |
| 7 | <p>a</p> <p>b</p> <p>c</p> <p>d</p> | <p>Clerk's Report</p> <p>Church Lane car park</p> <p>GDPR training</p> <p>To discuss the Allowance Survey circulated by Lewes District Council</p> <p>To consider having a community award policy</p> |
| 8 | <p>a</p> <p>b</p> <p>c</p> | <p>Reports from Parish Councillors</p> <p>Civility & Respect Pledge</p> <p>Division of responsibility between the Parish Council and the Hall's Management Committee – to include request from the Committee to consider part-funding the cutting back of the hedge behind the Hall</p> <p>Community Consultation</p> |
| 9 | | <p>Reports from District & County Councillors, MP & PCSO</p> <p>To note any written reports received prior to the meeting</p> |

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| | a | Report from Maria Caulfield MP |
| 10 | | Items to be taken to the Next Lewes District Association of Local Councils Meeting |
| 11 | | Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting |
| | a | Action in Rural Sussex - Community Led Planning |
| | b | Email and Annual Report from the Monday Group |
| | c | Email from The Conservation Volunteers |
| | d | Safer Roads Stronger Communities Initiative |
| | e | Update on East Sussex Roads |
| | f | Woodland Trust – free trees for community groups |
| | g | East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan Review – Main Modifications and Draft East Sussex Statement of Community Involvement Public Consultations – 27 October 2023 – 22 December 2023 |
| | h | |
| 12 | | Items for Noting or Inclusion on Next Agenda |
| 13 | | Date of Next Meeting |
| | a | Monday 11 th December 2023 |

*Comments to be with Lewes District Council (LDC) by 10th November 2023

**Comments to be with LDC by 14th November 2023

*** Comments to be with LDC by 22nd November 2023

****Comments to be with LDC by 28th November 2023