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Parish Council Office
 Wivelsfield Village Hall
 Eastern Road
 Wivelsfield Green
 RH17 7QG

You are summoned to attend a **Parish Council meeting** to be held on **Monday 7th August 2023 at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)

Agenda

Agenda Item	Description
1	<p>Apologies for Absence To note any apologies for absence from this meeting</p>
2	<p>Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests</p>
3	<p>Public Forum Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.</p>
4	<p>To Approve the Minutes of: The Annual Meeting of the Parish Council held 3rd July 2023</p>
5	<p>Planning Matters To consider the new applications below and any received between the publication of this agenda and the meeting</p> <p>a <u>LW/23/0344 - Land Adjacent to Magpie Ridge, South Road</u> - Section 73A retrospective application to regularize the land currently being used as part of a contracting business - Class B2/B8. (Case Officer: James Emery)*</p> <p>b <u>LW/23/0386 - 8 Coppards Close</u> - Removal of existing rear conservatory, hip to gable side roof extension and rear dormer. (Case Officer: James Emery)**</p> <p>c <u>LW/23/0397 - Shadycombe, Slugwash Lane</u> - Two single storey rear extensions, infill extension at front elevation, garage conversion at side elevation with alterations to fenestration at all elevations. (Case Officer: James Smith)***</p> <p>Tree Works Applications for Consideration</p> <p>d <u>TW/23/0063/TPO - 7 Hawthorn Close</u> - T1 - European beech - Fell T2 - European beech - Fell T3 - European beech - Fell. (Case Officer: Nick Jones)****</p> <p>Notices of Planning Approval Received (for information only)</p> <p>e <u>LW/23/0196 - Land Adjacent To Moors Cottage, Slugwash Lane</u> - change of use and conversion of existing building to form 2no. dwellings with associated landscaping, demolition of existing stables, outbuildings and structures.</p>

	f	<u>LW/23/0277 - 1 Park View, South Road</u> - Replacement and extension of existing ground floor side and rear extensions, first floor rear bay window.
	g	Notice of Withdrawn Application <u>LW/23/0272 - Park Hill, Hundred Acre Lane</u> - Erection of agricultural plant/equipment shed.
	h	Notices of Refusal Received (for information only) <u>LW/23/0194 - Ridge House, Ditchling Road</u> - Retrospective use of annex as separate dwelling.
	i	<u>LW/23/0114 - Manor Nursery, Theobalds Road</u> - Erection of 2No. detached dwellings with double garages and associated landscaping.
	j	Other Planning Matters Notes from a meeting of the Lewes Planning Services User Group
	k	Statement from the Lewes District Council cabinet member for Planning
	l	New Local Development Scheme - including timetable for the preparation of the Local Plan
	m	To note anything of importance from the meeting with Leigh Palmer, Head of Planning
6		Financial Matters <u>General Finance</u>
	a	To approve this month's payments
	b	To review bank reconciliations for the period March-June 2023
	c	To note an upcoming increase in internal audit fees
	d	To consider whether to enter into a three-year agreement with our internal auditors to secure the new hourly rate for that term
7		Clerk's Report
	a	Information security
8		Reports from Parish Councillors
9		Reports from District & County Councillors, MP & PCSO To note any written reports received prior to the meeting
10		Items to be taken to the Next Lewes District Association of Local Councils Meeting
11		Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting
	a	D-Day Anniversary guide for 2024
12		Items for Noting or Inclusion on Next Agenda
13		Date of Next Meeting
	a	To be confirmed
14		Staffing Matters Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).

*Comments to be with Lewes District Council (LDC) by 2nd August 2023 (but extension agreed until after this meeting)

**Comments to be with LDC by 4th August 2023 (extension sought until after this meeting)

***Comments to be with LDC by 10th August 2023

**** Comments to be with LDC by 23 August 2023