

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Monday 7th February 2022 at 7pm, in the Renshaw Room at Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG. **(Please note the earlier time and different location).**

Liz Gander (Clerk)
2 February 2022

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	To Approve the Minutes of: a The Parish Council Meeting held 10 th January 2022 b The Confidential Session held 10 th January 2022	All councillors
4	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting. a <u>LW/22/0008 - Jenners, Green Road</u> - Removal of existing electrical apparatus and installation of underground supply. (Case Officer: Tanya Szendeffy)* b <u>LW/22/0005 - 25 Green Park Corner</u> - Installation of rear dormer extension. (Case Officer: James Emery).*** c <u>LW/22/0006 - 25 Green Park Corner</u> - single storey rear extension with 4no. rear rooflights and 3no. front rooflights. (Case Officer: James Emery).** d <u>LW/22/0031 - Woodpeckers, Ditchling Road</u> - Demolition of existing outbuilding and replacement with single storey pitched roof annexe and single storey flat roof rear extension with skylight. (Case Officer: James Emery).** e <u>LW/22/0010 - 53 Downsview Drive</u> - Erection of single storey rear extension with 3 no. rooflights. (Case Officer: Ella Rigluth)***	All councillors

	f	Notices of Planning Approval Granted <u>LW/21/0879 - 36 Ash Way</u> - Garage conversion for creation of rear outbuilding.	
	g	Other Planning Matters	
	h	Update on planning at Clearview. Initial data from Issues and Options consultation.	
5		Financial Matters <u>General Finance</u> a To review and authorise items for payment. b To note the report from the interim internal audit. c To review the quarterly financial statements Oct-Dec 21. d To sign off bank reconciliations Oct-Dec 21. e To agree how to reflect the value of the Village Hall on the asset register, following the Hall Improvement Project. f Accounts packages. <u>Financial Matters Relating to the Hall Improvement Project</u> g Update.	All councillors
6		Policies a To review and update (if necessary) the council's Financial Regulations. b To review and update the Council's Risk Management Strategy and Schedule.	
7		Clerk's Report a To confirm the date and speakers for the Annual Parish Meeting. b To discuss whether the Parish Council would wish to make any plans for the Queen's Platinum Jubilee. c Village gateway on South Road. d Cleaning and painting of road signs/village gateways. e Grit bins. f Update on litter bin emptying costs. g Bin for by field entrance on Eastern Road. h Work to Bridleway 18 (North Common Road to South Road). i To suggest potential SLR meeting dates for early March. j Actions for getting new office up and running including: i Approval of kitchen equipment ii Approval of office furniture. iii Update on blinds. iv Advice received re phone line. v Redirection of mail. k Actions list. l Information about new street lighting procedures from East Sussex Highways.	
8	a	Reports from Councillors West Wood.	
9		Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting a Consultation on a regional plan to meet the south east's growing water supply challenge. Consultation documents may be viewed at Water Resources South East (engagementhq.com) b Lost woods project and the Veteran Tree Recorder Initiative. c Information on Community Safety Action Groups and to nominate representatives to attend meetings.	Clerk

	d	Complaint about the pre-Christmas fireworks.	
10		Items for Noting or Inclusion on Next Agenda	All
11	a	Date of Next Meeting Monday 7 th March 2022 – Parish Council Meeting	
12		Staffing Matters Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for this items (Public Bodies - Admission to Meetings - Act 1960).	

* Comments to be with Lewes District Council by 21st February 2022

**Comments to be with Lewes District Council by 24th February 2022

*** Consultation deadline not available at the time of publication.