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Parish Council Office
 Wivelsfield Village Hall
 Eastern Road
 Wivelsfield Green
 RH17 7QG

To Members of the Parish Council

You are summoned to attend a **Parish Council meeting** to be held on **Monday 8th April 2024** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Liz Gander (Clerk)

Agenda

Agenda Item		Description
1	a	Apologies for Absence To note any apologies for absence from this meeting
2		Co-option of New Councillor
3	a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
4		Public Forum Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
5	a	To Approve the Minutes of: The Parish Council meeting held 4 th March 2024
6	a b c d	Planning Matters To consider the new application listed below and any others received between the publication of this agenda and the meeting a <u>LW/24/0178 - Land East Of Ditchling Road</u> - Approval of Reserved Matters following Outline Planning Permission (LW/21/0729) relating to the layout, scale, appearance and landscaping for the erection of 96 new dwellings (including 40% affordable) and on-site play area provision. (Case Officer: James Smith)* b <u>LW/24/0218 - Land Adjacent Magpie Ridge, South Road</u> - To regularize the land currently being used as part of a contracting business - Class B2/B8 - Resubmission of refusals LW/23/0344 and LW/23/0629. (Case Officer: James Emery)** c <u>LW/24/0194/CD - Land Opposite South Cottage, South Road</u> - Discharge of Condition 6 (Play Areas) in relation to approval LW/23/0288. (Split decision) (Case Officer: James Smith)*** d <u>LW/24/0159 - Moat House, (More House Farm), Ditchling Road</u> - Proposed barn extension for cattle housing. (Case Officer: James Emery)****

	<p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p> <p>l</p> <p>m</p> <p>n</p>	<p>Tree Works Application Approved (for information only) <u>TW/24/0020/TPO – 11 Cowslip View</u> - G1 - Oak X 2 - A maximum 2.5m reduction of lateral growth (eastern canopy) to provide 1m clearance between the canopy edge and the fence.</p> <p>Notices of Planning Approval Received (To note for information only) <u>LW/24/0054 - 2 Strood Cottages, North Common Road</u> - Removal of existing patio and replacement with single storey extension at rear elevation. <u>LW/23/0751 - Baldocks Garage, Ditchling Road</u> - Change of use from showroom (sui generis) to retail shop (use class E). <u>LW/23/0735/CD - Land Opposite South Cottage, South Road</u> - Discharge of Condition 2 (External Materials) in relation to approval LW/23/0288. <u>LW/24/0194/CD - Land Opposite South Cottage, South Road</u> - discharge of Condition 8 (GCN Certification) in relation to approval LW/23/0288 (split decision).</p> <p>Other Planning Matters To review and agree comments to be submitted to the Planning Inspectorate for the Appeal relating to Manor Nursery, Theobalds Road (original planning ref LW/23/0114). Update on application LW/23/0532 – Slugwash Lane, following its removal from consideration at Lewes District Council's January planning committee. Concerns about surface water run-off, drainage issues and alleged flouting of the Construction Management Plan at Lakedene, Theobalds Road. To note any response received from Lewes District Council to concerns raised about the administration of various planning applications. Status of the Wivelsfield Neighbourhood Plan.</p>
7	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p> <p>l</p> <p>m</p> <p>n</p>	<p>Financial Matters To approve this month's payments. To review bank reconciliations from November 2023 – February 2024. To review financial reports for the last quarter of 2023-24. To consider earmarking unspent money in the Street Lighting budget, to give a reserve towards the upcoming work needed to lights at the Church Lane car park. To consider earmarking the 2023/24 unspent grants budget, to facilitate the offering of more grants (or entertainment) during the forthcoming year. To consider whether the Council would wish to earmark any further funds. To agree to move £554 from the 2023/24 budget for members' allowances, to the salaries budget. To agree to move money from the 2024/25 budget for public toilet cleaning to that for S137 expenditure, to cover the grant of £1650 previously agreed for Wivelsfield School PTA. To consider a quote for replacing the lantern on column A, Church Lane, at the junction with the B2112. To note estimates received for other street light repairs needed in the Parish. To discuss the possibility of switching suppliers for our street lighting maintenance and energy contracts. Request from school parents to consider submitting a Community Match application for having speed bumps installed either side of the pedestrian crossing by Wivelsfield Primary School. Phone & broadband package. To nominate three councillors to be named signatories on the Redwood Bank savings account.</p>
8	<p>a</p> <p>b</p>	<p>Clerk's Report Action list To discuss holding a community information day during the summer and to invite local organisations to attend, in preference to having them come along to the Annual Parish Meeting.</p>

	c d e f g	To agree the format and content for the Annual Parish Meeting in light of 8b above. To discuss the future of/alternatives to the Wivelsfield News magazine. To note the receipt of a decision from Lewes District Council, confirming Antye Field's inclusion on their list of Assets of Community Value. EV charging. Bridleway from Eastern Road to St George's.
9	a b c d e f g h i j	Reports from Parish Councillors Update on discussions with Village Hall Management Committee. Feedback from Village Hall Committee held 20 March 2024. Information from the Planning Training attended by Cllr S Morris. Feedback from the communications training attended by the Chair. To discuss potential community benefit activities and any further information gleaned on the ideas previously suggested. Summary of the meeting held with community representatives to discuss community engagement and participation. To agree next steps and/or a date for a follow up meeting re 9f above. To agree a working group meeting to draft a policy on community engagement/communication. Communication within the Council . To consider updating the Council's policy on Members' Allowances to include the ability for co-opted members to claim for certain things.
10		Reports from District & County Councillors, MP & PCSO To note any written reports received prior to the meeting
11		Items to be taken to the Next Lewes District Association of Local Councils Meeting
12	a b c	Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting Community Safety Action Group Meetings. Thanks from organisations to whom the Parish Council resolved to award grants at the last meeting. Invitation to Council members to attend a community fun day at the new Morrisons Daily on Ditchling Road, on Friday 10 th May.
13		Items for Noting or Inclusion on Next Agenda
14	a b	Date of Next Meeting Annual Parish Meeting – Wednesday 1 st May 2024 Annual Meeting of the Parish Council - Monday 20 th May 2024

*Comments to be with Lewes District Council by 11th April 2024

**Comments to be with LDC by 23rd April 2024

***Comments to be with LDC by 16th April 2024

****Comments to be with LDC by 1st May 2024