

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 You are summoned to attend a virtual Parish Council meeting to be held on **Monday 11 January 2021** at **7.30pm**.

The meeting will take place using the 'Zoom' Platform. Anyone wishing to attend is asked to email the Clerk via clerk@wivelsfield.org.uk by 4pm on the day of the meeting to request a meeting ID and password.

Liz Gander (Clerk)

6th January 2021

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Co-option of New Councillor(s)	
3	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
4	To Approve the Minutes of: a The Parish Council Meeting held 14 December 2020	All councillors
5	Planning Matters To consider the Planning Applications below and any others received between the publication of this agenda and the meeting. a <u>LW/20/0744 & 0745 – Rogers Farm, Ditchling Road</u> - Loft conversion with rear dormer to existing garage for the provision of an annex. (Case officer James Emery).*	All councillors
6	Financial Matters a To review and authorise items for payment. b To review the quarterly financial statements. c To agree move £750 from the budget for training into the budget for S137 costs. d To agree a Council policy on councillor allowances, following the publication of the Independent Remuneration Panel report for Lewes Parish and Town Councils, noted at the last meeting.	Clerk

	e	To consider the possibility of setting up a payroll giving scheme so that any councillor not wishing to claim an allowance, might instead be able to donate it to a local charity.	
	f	To agree the precept to be requested for the 2021/22 financial year.	
7		Clerk's Report	Clerk
	a	To agree the approach to take for seeking quotes to repair the Church Lane car park surface.	
	b	Ownership of Eastern Road verge.	
	c	Reminder for working party to review and update the Council's risk assessment documents.	
	d	Agenda items for the Strengthening Local Relationships meeting to be held with East Sussex Highways on Tuesday 26 January at 11am.	
	e	To discuss whether (subject to further discussion with Highways and confirmation of costs) the Parish Council might wish to pursue the possibility of a community match initiative and feasibility study to review the road safety improvements that could be made (as suggested in the letter from Rupert Clubb under item 10a).	
	f	To discuss how the Council wishes to proceed with updating the Neighbourhood Plan in light of the information received from Lewes District Council and CPRE.	
	g	Advice regarding this year's Annual Parish Meeting.	
	h	To clarify the resolution passed at the meeting of 2 November 2020 with regard to the Wivelsfield WOW group wishing to rehost the 'kill your speed' posters with an anti-littering twist.	
	i	To note the outcome of the meeting with the Ouse & Adur Rivers' Trust representative and to agree any associated actions.	
8		Village Hall Improvement Project	Clerk
	a	To agree to provisionally determine (pending the outcome of the loan application) how costs of the project will be split between the Village Hall and Parish Council (now that the majority of funding is in place), by liaising with the Management Committee and project management team.	
	b	To agree to instruct a solicitor to draw up a suitable legal agreement to cover the arrangement.	
9		Consultations	All
	a	<u>Lewes District Council consultation on its Draft Interim Policy Statement for Housing Delivery.</u> Consultation ends 29 January 2021.	
	b	<u>Lewes District Council consultation on the Approach to Disaggregating Local Housing Need for the purposes of the five-year housing land supply.</u> Consultation ends 29 January 2021.	
10		Correspondence	Clerk
	a	Response to the Council's letter to East Sussex Highways.	
	b	Notification that all plans to construct a multipurpose greenway (ie a town to town cycleway) along Theobalds Road and bridleway has been removed from their Place & Connectivity Plans for Burgess Hill.	
	c	Acknowledgement of email to Southern Water with regard to queries about the pumping station adjacent to Charters Gate Way.	
	d	Offer of a website accessibility audit.	
	e	Letter about footpaths in the Parish.	
11		Items for Noting or Inclusion on Next Agenda	All
12		Date of Next Meeting	
	a	Monday 1 st February 2021 – Parish Council Meeting	

*Comments to be with Lewes District Council by 19 January 2021