



## **Data Subject Access and the Data Protection Act**

Wivelsfield Parish Council takes your data privacy seriously.

If you wish to find out what information Wivelsfield Parish Council holds about you please contact us providing your contact details, a brief description of the information you require and enclose proof of your identity. This could be a scanned copy of a household bill, passport or driving licence.

You will receive a response to your request within 20 days.

Please send your request to one of the following:

email address: [clerk@wivelsfield.org.uk](mailto:clerk@wivelsfield.org.uk)

postal address: Wivelsfield Parish Council, Parish Council Office adj to the Cock Inn, North Common Road, Wivelsfield Green, East Sussex, RH17 7RH.

