

## Filming and Recording of Meetings Policy

Reviewed & Re-Adopted at the Meeting of 11 December 2023

1. The right to record, film and broadcast meetings of the council, committees and sub-committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings.
2. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded.
3. Members of the public are permitted to film or record meetings to which they are permitted access in a non-disruptive manner. They must advise the parish council that they are filming or recording the meeting and must remain in the same position throughout the meeting.
4. The use of digital and social media recording tools, for example Twitter, blogging or audio recording is allowed as long as it is carried out in a non-disruptive way and only to the extent that it does not interfere with any person's ability, even where he or she has a disability, to follow the debate.
5. While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending in accordance with the General Data Protection Regulations 2018.
6. The Council will take steps to ensure that it protects children, the vulnerable and other members of the public who actively object to being filmed, without undermining the broader transparency of the meeting.
7. The Chair of the meeting has the authority to stop a meeting and take appropriate action if any person contravenes these principles or is deemed to be recording or filming in a disruptive manner.
8. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.
9. The Council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the Council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.
10. The Council will display requirements as to filming, recording and broadcasting at its meeting venues and those undertaking these activities will be deemed to have accepted them whether they have read them or not.
11. The Council may itself photograph, film, record or broadcast meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies.