

Minutes of the Extra-Ordinary Meeting held Monday 27th June 2022

7pm, Renshaw Room, Wivelsfield Village Hall

Agenda Item	Description	Resolved
Present:	Parish Councillors I Dawson (Chair), I Haffenden, H Martin & R Morris and L Gander (Clerk).	
Open Forum:	No members of the public were present, so no open forum was required.	
1	Apologies for Absence Apologies had been received from Councillor Sue Morris, who had a work commitment. Councillor Pascoe did not attend and no apologies had been received.	Apologies accepted.
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	None noted.
3	Financial Matters a <u>To note the report from the year end internal audit</u> – the year-end report was considered full and thorough and was approved by the Council. b <u>To review the effectiveness of internal audit</u> - As noted above, the Council is very happy with the quality and scope of audit work conducted. c To resolve to continue to use Mulberry and Co for internal audit services for the forthcoming year. d To review and sign the Financial Statements for the year ended 31 March 2022. e To review, approve and sign Section 1 of the Annual Return - the Annual Governance statement. f To review, approve and sign Section 2 of the Annual Return – Accounting Statements. g To note the forthcoming publication of a Notice of Electors' Rights. h <u>To discuss costs associated with the cleaning of the office and public toilets</u> – the Clerk to liaise with the Hall's Management Committee about cleaning, following an unexpected quote from the Hall's current cleaners. Options for having the PC Office/Renshaw Room end toilets cleaned once open to the public will be explored.	Noted & approved. Considered effective. Agreed. Items d-f each approved & signed in turn. Noted. Clerk to liaise with Management Committee.
4	Items for Noting or Inclusion on Next Agenda a South Road planning inquiry. b Chairs' Forum. c Damage to kerb on Green Road. d Letter re issues around the village. e How to attract more councillors.	
5	Date of Next Meeting a Monday 4 th July 2022 – Parish Council Meeting	

The meeting closed at 7.32pm.