



Minutes of the Parish Council Meeting Held Monday 5th September 2022

7pm, Renshaw Room, Wivelsfield Village Hall

Agenda Item		Description	Resolved
Present:		Councillors I Dawson, (Chair), H Martin (Vice-Chair), R Morris and S Morris. District Councillor Bikson, County Councillor Milligan, Liz Gander (Clerk) and three members of the public.	
Open Forum:		Some residents had attended to convey their concerns about agenda item 5e, as there are unresolved issues with the plans which would impact their property. District Councillor Bikson suggested that they speak to the Legal Department at Lewes District Council to ensure that they are aware.	
1	a	Apologies for Absence Councillor Haffenden had tendered his apologies as he was away. Maria Caulfield MP had also sent apologies.	Apologies accepted.
2		To Acknowledge the Creation of a Casual Vacancy The Council formally declared that, owing to non-attendance at meetings for six consecutive months, Edward Pascoe has now ceased to be a member of the Council. The Casual Vacancy created will be advertised in due course.	A casual vacancy has arisen through non-attendance of a councillor.
3	a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	None noted.
4	a	To Approve the Minutes of: The Parish Council Meeting held 1 st August 2022	Approved.
	a	Planning Matters New Planning Applications Considered at the Meeting <u>DM/22/2272 - Land At Hurst Farm, Hurstwood Lane</u> - Outline application with all matters reserved for the erection of up-to 375 new homes, a two-form entry primary school, burial ground, allotments, open space with associated infrastructure, landscaping and parking areas. (Case Officer at Mid Sussex District Council: Steven King) Lewes District Council ref: LW/22/0517 – Case Officer: James Smith. The Parish Council resolved to object to this application owing to significant concerns about the impact that the closing of Hurstwood Lane to through traffic, coupled with the additional vehicles serving 375 homes and a new school would have on the local road network. Particular concerns were raised about the	To object on the grounds of traffic impact, as detailed.

		<p>junction of Hurstwood Lane with the B2112, the likelihood of traffic being pushed along to Slugwash Lane, further wear and tear on the already poor fabric of the B2112 (especially by the mini roundabout junction with Green Road) and the impact of additional/longer than necessary journeys on the environment.</p> <p>The Council also expressed concern about whether places at the allotments and burial ground would be available to Wivelsfield residents, given that these will be managed by Haywards Heath Town Council (HHTC), but fall within Wivelsfield Parish geographically. The Clerk to liaise with HHTC to discuss this.</p>	To contact HHTC to discuss allocation of allotments & burial plots.
b		<u>LW/22/0514 - 11 Downscroft</u> - Garage conversion with replacement front window.	To support the application.
c		<u>LW/22/0537 - Barnard And Brough, Green Road</u> - Installation of 5no internally illuminated fascia signs, 2no non-illuminated fascia signs, 1no internally illuminated pylon sign and 1no internally illuminated directional sign.	To support the application.
d		<u>LW/22/0543 - Townings Place Barn, Slugwash Lane</u> - Erection of timber treehouse around walnut tree in rear garden.	To support the application.
e		<p>To Ratify Comments Submitted for the Following Application:</p> <p><u>LW/21/0988 – Former Travis Perkins Site, Green Road</u> - Demolition of existing commercial buildings and construction of a residential redevelopment scheme comprising 3no pairs of semi-detached houses, new access road and turning head, retention and adjustment of public footpath, refuse and recycling store and associated landscaping. The Council ratified the comments which had been submitted to LDC, expressing the view that the proposed density was still too high for the site and that parking remained inadequate. It had further indicated that, until such time as the boundary issues with the neighbouring property were resolved, the Council objected to the application.</p>	Comments ratified.
f		<p>Notice of Planning Permission Received (for information only)</p> <p><u>LW/22/0270 - 1 Park View South Road</u> - Hip to gable end side extension with installation of rear dormer and 2no front rooflights.</p>	Noted.
g		<u>LW/22/0411 - 12 Blackmores</u> – Rear dormer and 3No. front roof lights.	
h		<u>LW/22/0349 - Bee Tree Vineyard, Land West Of, South Road</u> - Erection of 2no. camping structures on timber platforms and 1no. camping pitch; and the partial conversion of agricultural barn for camping facilities, alterations to fenestration and erection of pergola over decking with associated landscaping and ecological works.	
i		<p>Notice of Tree Works Application Approval</p> <p><u>TW/22/0009/TPO - 19 Charlwood Road</u> - T1 & T2 Oak - Removal of deadwood, thinning of epic or mic growth and crown reduction by 2m to previous points.</p>	Noted.
j		<p>Other Planning Matters</p> <p><u>South Road Planning Appeal</u> – it was noted that the Appeal Inquiry would begin the morning after this meeting, at Wivelsfield Village Hall and was expected to run for up to four days. A number of residents intended to speak at the hearing to make the community's objections known and more still were expected to attend the first morning of the hearing. The Parish</p>	

		Council's Chair would read a pre-prepared statement, approved by members.	
6	a	Financial Matters <u>To review and authorise new items for payment</u> – the Council ratified six general items of expenditure paid since the last meeting, totalling £521.60 and one item relating to the Hall Improvement Project at £1080. It further approved eleven payments (totalling £11,025.86) to be made after this meeting.	All payments approved.
	b	<u>To consider the following street lighting works required:</u> <ul style="list-style-type: none"> Column E Downsvie Drive - replacement column including supply transfer: £1647.40 – the Council resolved to instruct this work to go ahead. Column B Ditchling Road – new column with supply transfer and new lantern: £2460.87 – the Council wished to query why it was necessary to move the lantern to a new column, rather than replace the lantern on the existing UK Power Networks pole. Column on Green Road – this was a lamp which a councillor had previously reported shone into a neighbouring house. Due to the cost of replacing a lamp, it was agreed that no further action would be taken unless additional complaints were received from residents. 	Work on Col E Downsvie Drive to go ahead.
	c	<u>Information about the Cricket Club's new set up</u> – the Cricket Club had written to advise that, regrettably, Wivelsfield no longer has an active cricket team, having struggled to recruit members. The Cricket Club will however continue to maintain the pitch for the benefit of other clubs who play there, so whilst hire fees are being restructured to bring in greater revenue, they would still appreciate receiving the Council's annual grant, which merely covers some of the consumables required.	Noted.
	d	<u>Recommendation to upgrade desktop PC</u> – the office desktop PC is struggling with lack of storage capacity and is generating associated error messages. The Council's IT company has quoted for either replacing the computer, or adding a bigger hard drive, but the Council wished to source other, independent quotes. The Chair offered to draw up a specification.	Chair to draw up a specification for a new desktop computer.
	e	<u>Grant application from the Monday Group</u> – the Council resolved to provide a grant of £500 to the Monday Group, towards their work in maintaining footpaths and locally.	£500 grant approved.
7	a	Clerk's Report <u>Actions list</u> – it was agreed not to pursue anything further with West Wood at present.	No further action re West Wood.
	b	<u>To agree a date for holding a 'visioning' exercise</u> – date set for 18 th October.	Date agreed.
	c	<u>Resilience and Support Plan</u> – agreed not to pursue being part of the pilot project, but to look to progress this using the Sussex Resilience Forum template.	To pursue this independently.
8	a	Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting <u>Email from Maria Caulfield regarding speed limits on rural roads and seeking the Parish Council's comments.</u> It was noted that speed should be appropriate to the time of day and condition of the road and agreed that there are some rural roads with 60mph speed limits, which shouldn't have.	
	b	<u>Feedback from Councillors at Lewes District Council regarding the cross-Parish request for them to lobby with other local Districts against the use of the Standard Housing Method for calculating housing numbers.</u> Noted.	

	c	<u>East Sussex Highways feedback on reports of flooding in South Road and Eastern Road from June 2021.</u> Flood prevention work will take place in Eastern Road in January.	
9		Items for Noting or Inclusion on Next Agenda None noted.	
10	a	Dates of Next Meetings Monday 7 th November 2022 – Parish Council Meeting	

Appendix A

Accounts for Payment for the Meeting of 5th September 2022

Items Paid Since the Last Meeting for Ratification

Payee	Expenditure	Value	Total	Payment Type	Voucher Ref
		£	£		
General Expenditure					
Kent, Surrey & Sussex Air Ambulance	Donation		250.00	Online	617
CPRE	Subscription		100.00	Online	618
Trident	IT support Sept 22		60.60	Online	619
Lewes District Council	Litter Bin Emptying – pavilion & car park July 22		33.60	Online	620
E Gander	Reimbursement for speakers & webcam and USB extension cables for desktop PC	22.94 15.88 6.59	45.41	Online	621
L & D Botting	Office cleaning August 22		32.00	Online	622
Total General Expenditure			521.61		
Village Hall Improvement Project					
RLF	End of Defects period fee		1080.00	Online	623
Total Expenditure			1601.61		

New Items for Payment Approval

Payee	Expenditure	Value	Total	Payment Type	Voucher Ref
		£	£		
General Expenditure					
Clerk	Salary Sept 22		2193.74	Online	624
East Sussex Pension Fund	Pension contributions Sept 22		827.46	Online	625
Lewes District Council	Outdoor Gym & Play Area Inspection Sept 22		36.00	Online	626
Lewes District Council	Charters Gate Way Dog Bin Emptying Sept 22		93.60	Online	627
Lewes District Council	Pavilion & Car Park Litter Bin Emptying X 5 weeks – August 22		42.00	Online	628
Transparity Solutions Ltd	Aug 2022 Office 365 Subscription		43.20	Online	629
Sage UK Ltd	Sept 22 Sage 50 Accounts subscription		86.40	DD	630
Trident Computers UK Ltd	IT contract October 22		60.60	Online	631
Office Furniture Online	Notice board for Office		68.40	Online	632
Wivelsfield Village Hall	Hire of Renshaw Room for community meeting 31 Aug 22		28.00	Online	633
Public Works Loans Board	Half yearly loan repayment		7,546.46	DD	634
Total General Expenditure			11,025.86		