

Minutes of the Parish Council Meeting held on Monday 6th June 2022

At 7pm, Renshaw Room, Wivelsfield Village Hall

Agenda Item	Description	Resolved
Present:	Parish Councillors H Martin (Vice-Chair), I Haffenden, R Morris and S Morris. County Councillor Milligan, Liz Gander (Clerk) and one member of the public.	
Open Forum:	<p>Councillor Martin (Vice-Chair) as acting Chair for the evening, welcomed everyone to the meeting.</p> <p>County Councillor Milligan wished to advise that East Sussex County Council have taken the first steps towards approving Wivelsfield Primary School as a site for early years (pre-school) provision.</p>	
1	<p>Apologies for Absence</p> <p>Nick Dutt had tendered his resignation owing to the pressure of other commitments and will therefore no longer be attending meetings.</p> <p>I Dawson (Chair) was on holiday and District Councillor Bikson had sent her apologies, as she had another meeting to attend.</p> <p>Councillor Pascoe did not attend and no apologies had been received.</p>	<p>Resignation of Nick Dutt noted.</p> <p>Apologies accepted.</p>
2	<p>Declarations of Members' Interests</p> <p>a To receive declarations of interest from Councillors on items on the agenda</p> <p>b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests</p>	None noted.
3	<p>To Approve the Minutes of:</p> <p>a The Annual Meeting of the Parish Council held 9th May 2022</p>	Approved & signed.
4	<p>Planning Matters</p> <p>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting</p> <p>a <u>LW/22/0349 - Bee Tree Vineyard, Land West Of South Road - Erection of 2no. camping structures on timber platforms and 1no. camping pitch; and the partial conversion of agricultural barn for camping facilities, alterations to fenestration and erection of pergola over decking with associated landscaping and ecological works.</u> After considerable discussion, the Council resolved to object to this application. Its concerns related to the impact on the rural setting. The access track is currently an unmade, rural track, well-used by horse riders, walkers and runners. The Council fears that, with a wine-tasting area being set up, along with the camping facilities, there is a strong likelihood that the applicant will seek to urbanise the track by concreting or tarmacking over it, to make it more easily accessible, thus very much changing its nature and the feel of this rural setting. There are similar concerns around the potential need for</p>	To object on the grounds outlined.

		<p>more formal car parking and pathways associated with the Vineyard's diversification. Likewise, the Council is concerned about the impact on the neighbouring ancient woodland.</p> <p>Notices of Planning Approval Granted (for information only)</p> <p>b <u>LW/22/0157 - Jenners , Green Road</u> - Outbuilding to front.</p> <p>c <u>LW/22/0228 - 30 Ash Way</u> - Single storey rear extension with flat roof and roof lantern.</p> <p>Notices of Refusal (for information only)</p> <p>d <u>LW/21/0729 Land East Of Ditchling Road</u> – outline application with all matters reserved except for access for the erection of up to 96no. dwellings.</p> <p>e <u>LW/22/0195 Longfields, Ditchling Road</u> - Two storey side extension and single storey rear flat roof extension with lantern roof light.</p> <p>Notification of Appeal</p> <p>f <u>APPEAL/22/0016 – Re LW/21/0754 – Land Opposite South Cottage, South Road</u> - Outline planning application (some matters reserved except for means of access) for the erection of up to 45 homes (including 40% affordable) and formal and informal open space including new woodland planting and play areas.</p> <p>Other Planning Matters</p> <p>g <u>To discuss whether the Council would wish to engage a planning consultant to advise and put together a case re the appeal under 4f above</u> – the Council resolved to engage a planning consultant and allocated an initial budget of up to £3k to cover the work required.</p> <p>h <u>To raise any queries the Council might have, in relation to Lewes District Council's Enforcement Policy Statement</u> – no queries noted.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Clerk to seek quotes from planning consultants.</p>
5	<p>a Code of Conduct</p> <p>b Dismissal & Disciplinary Procedure</p> <p>c Document Retention Policy</p> <p>d Filming & Recording of Meetings Policy</p> <p>e Grievance Procedures</p> <p>f Health & Safety Policy</p>	To Review the Following Policies & Other Documents	All policies a-f were approved.
6	<p>a Financial Matters <u>General Finance</u> <u>To review and authorise items for payment</u> – the Council ratified payment of two items, paid since the last meeting, and a further thirteen items totalling £4148.41.</p> <p>b <u>Notification of CIL bid recommendation for approval</u> – it was noted that the CIL bid submitted in April has been recommended for approval by the CIL Board, but must now go to Cabinet at Lewes District Council for acceptance.</p> <p><u>Financial Matters Relating to the Hall Improvement Project</u> Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).</p>		<p>Payments approved.</p> <p>Noted.</p>

		Orchin in his Peel P50. The Council extended its thanks to the Clerk for organising the event.	
9		Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting	
	a	<u>Notification of the submission of the East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan Revised Policies</u> (for information only).	Noted.
	b	<u>The Monday Group – thanks for the Council's support and copy of their annual report.</u> Clerk to add to next agenda an item for considering a donation to the Monday Group.	Add to next agenda.
	c	<u>Action in Rural Sussex survey</u> – Councillors encouraged to participate in survey.	
	d	<u>Update from Maria Caulfield MP</u> – noted. Clerk asked to find out if there has been any update regarding residents' use of the tip at Burgess Hill.	Clerk to seek information.
	e	<u>Invitation to attend a virtual update on the Police's summer road safety initiative, 13th June, 5-6pm on Microsoft Teams</u> – it was agreed to wait for the recording to be made available and circulated.	
	f	<u>Lewes District Council, notification of the publication of the Issues & Options Summary Report.</u>	Noted.
10		Items for Noting or Inclusion on Next Agenda	
	a	Distribution of defibrillator cabinet codes.	
	b	West Wood.	
	c	Donation to Monday Group.	
11		Dates of Next Meetings	
	a	Monday 27 th June 2022 – Extra-ordinary Meeting	
	b	Monday 4 th July 2022 – Parish Council Meeting	

Items Approved for Payment at the Meeting of 6th June 2022

Items Paid Since the Last Meeting

Payee	Expenditure	Value	Total	Payment Type	Voucher Ref
		£	£		
General Expenditure					
Harvey & Son (Lewes) Ltd	Purchase for street party – within grant agreed at April meeting		80.30		569
Zurich Insurance	Insurance 2022-23		1,236.15		570
Total			1,316.45		

New Items Approved

Payee	Expenditure	Value	Total	Payment Type	Voucher Ref
		£	£		
General Expenditure					
Clerk	Salary May 22		1,587.28	Online	571
East Sussex Pension Fund	Pension contributions May 22		568.89	Online	572
HMRC	Quarter 1 PAYE/NI contributions		1,170.84	Online	573
Lewes District Council	Outdoor Gym & Play Area Inspection May 22		36.00	Online	574
Lewes District Council	Charters Gate Way Dog Bin Emptying May 22		93.60	Online	575
Lewes District Council	Emptying of litter bins by pavilion & in Village Hall car park – April 22 and first week of May		42.00	Online	576
Transparency Solutions Ltd	April 2021 Office 365 Subscription		43.20	Online	577
Sage UK Ltd	May 22 Sage 50 Accounts subscription		78.00	DD	578
Trident Computers UK Ltd	IT contract June 22		60.60	Online	579
Lewes District Association of Local Councils	Annual subscription		20.00	Online	580
E Gander	Reimbursement for £70 Sainsbury's voucher purchased for Street Party		70.00	Online	581
Wivelsfield Green Cricket Club	2 nd half of pitch maintenance grant 2022-23		350.00	Online	582
Wivelsfield Village Hall	Renshaw Room booking for extraordinary meeting 27 June 22		28.00	Online	583
Total General Expenditure			4148.41		